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### DE MINIMIS APPLICATION

**De Minimis Development – Alterations which result in an addition of ten percent (10%) or less of the gross floor area (GFA) of the existing structure(s). The GFA must be under one (1) ownership and may include more than one (1) structure on a single parcel (Sub. 7002.C.2.d of the Gadsden County Land Development Code (LDC)).**

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Tax Parcel ID #: \_\_\_\_\_ Total Acreage: \_\_\_\_\_

Gross Floor Area: \_\_\_\_\_ Proposed Additional Floor Area: \_\_\_\_\_

Description of Proposed De Minimis Development: \_\_\_\_\_

#### Submittal Requirements:

- \_\_\_\_\_ 1. Application and \$50 fee (Checks are to be payable to the Gadsden County Board of County Commissioners).
- \_\_\_\_\_ 2. A (1) copy of the warranty deed containing the legal description of the parcel.
- \_\_\_\_\_ 3. A (1) signed and sealed boundary survey with legal description of the parcel, existing structures, acreage and dimensional information.
- \_\_\_\_\_ 4. A site plan/drawing containing sufficient information to determine that the proposed development is de minimis (e.g. sq. ft. of existing and proposed development, setbacks, location of flood zones/wetlands, etc., as applicable). Utilization of an approved site plan may be considered.

\_\_\_\_\_ I AM THE OWNER

\_\_\_\_\_ I AM THE LEGAL REPRESENTATIVE OF THE OWNER (Attach Authorization to Represent) of the property described which is the subject matter of this application.

I declare that I have read said application and all sketches and data and matter attached to and made a part of said application are honest and true to the best of my knowledge and belief. I understand that by signing this document, I am giving the County or agent thereof the authority to duplicate, disseminate, and reproduce any and all items submitted as part of this request, whether copyrighted or not.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

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State of \_\_\_\_\_ County of \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ who is personally known to me, or has produced \_\_\_\_\_ as identification and who did (did not) take an oath.

Notary Seal

\_\_\_\_\_  
Notary Signature

\_\_\_\_\_  
Notary Name Printed

