

**Board of County Commissioners  
Agenda Request**

**Date of Meeting:** December 2, 2014

**Date Submitted:** November 18, 2014

**To:** Honorable Chairperson and Members of the Board

**From:** Robert Presnell, County Administrator  
Curtis Young, Public Works Director

**Subject:** Approval of Task Order With Preble Rish, Inc. for Improvements to Hogan Lane

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**Statement of Issue:**

This agenda item seeks Board approval to execute a Task Order with Preble-Rish, Inc. (PRI) for the survey, design, and inspection of the Hogan Lane Resurfacing and Pedestrian Facilities Project.

**Background:**

At the August 5, 2014 BOCC meeting the Board accepted funds in the amount of \$99,452.00 from the Florida Dept. of Transportation (FDOT) for the resurfacing of Hogan Lane from SR 267 to the end of the roadway. Additionally, the County is considering the inclusion of pedestrian facilities along this roadway.

**Analysis:**

PRI has prepared a Task Order consistent with tasks and fees allowed by FDOT for projects of this nature. Additionally, PRI has agreed to include the design of pedestrian facilities at no additional costs to the County. Approving the Task Order will allow PRI to begin the design process of the necessary improvements to Hogan Lane.

**Fiscal Impact:**

There will no fiscal impact to Gadsden County. All costs will be grant funded.

**Options:**

1. Approve Task Order #2014-147 authorizing PRI to begin the design process of the Hogan Lane Improvements Project.
2. Provide other direction.

**County Administrator's Recommendation:**

Option 1

**Attachment:**

1. PRI Task Order #2014-147



# PREBLE-RISH INC

CONSULTING ENGINEERS & SURVEYORS

November 3, 2014

VIA Email at [cyoung@gadsdencountyfl.gov](mailto:cyoung@gadsdencountyfl.gov) and US Mail

Mr. Curtis Young  
Public Works Director  
Gadsden County  
P.O. Box 1799  
Quincy, FL 32353-1799

**RE: Hogan Lane Improvements – Gadsden County, FL  
Preble-Rish Project No. 228.147**

Dear Mr. Young:

It is our understanding that the County has received funding from the FDOT Small County Road Assistance Program (SCRAP) for the resurfacing of Hogan Lane from SR 267 to the end of the street. Additionally, it is our understanding the County is considering the installation of pedestrian facilities along this roadway in association with the resurfacing project, which will be self-funded by the County. Preble-Rish, Inc. (PRI) is pleased to provide this Task Order to provide the design, surveying and inspection services to complete the proposed project. **Exhibit A** contains a detailed Task Order with a description of the scope of services. The associated fees are consistent with the allowable percentages outlined by FDOT.

If you have any questions, please give me a call at 850.674.3300.

Sincerely,

**PREBLE-RISH, INC.**

Justin Ford, P.E.  
Project Manager

cc: Mr. Ralph Rish, President, PRI (via email at [rishr@preble-rish.com](mailto:rishr@preble-rish.com))  
Mrs. Missy Ramsey, Controller, PRI (via email at [ramseym@preble-rish.com](mailto:ramseym@preble-rish.com))

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**EXHIBIT A  
HOGAN LANE – SCRAP  
TASK ORDER 2014-147  
PROFESSIONAL ENGINEERING SERVICES  
For GADSDEN COUNTY  
NOVEMBER 2014**

This Task Order is for the purpose of Preble-Rish, Inc. (PRI) as the ENGINEER to provide professional services for the Lewis Lane paving project for Gadsden County (County) acting by and through its Commission.

**DESCRIPTION OF ENGINEERING SERVICES**  
**SCOPE OF SERVICES**

**A. SURVEYING**

1. PRI shall locate the right-of-way, existing improvements (i.e fences, drainage structures, etc...), and horizontal and vertical alignments.
2. PRI shall cross-section the roadway every 100' in order to evaluate the existing roadway and shoulder cross-slopes.

**SURVEYING: \$1,200.00**

**B. DESIGN**

1. PRI shall evaluate existing roadway widths and drainage patterns to determine necessary improvements.
2. PRI shall evaluate existing drainage structures to determine if they should be replaced in association with the project.
3. PRI shall design the new roadway and pedestrian facilities in accordance with approved standards.
4. PRI shall evaluate roadside obstructions to ensure new roadway meets all clear zone requirements.
5. PRI shall submit exemption notice to NWFWMMD.
6. PRI shall prepare construction plans and specifications necessary to bid the proposed project.

**DESIGN: \$5,245.00**

**C. CONSTRUCTION ADMINISTRATION AND INSPECTION**

1. PRI shall prepare all bid documents.
2. PRI shall review bids and make recommendation for bid award.
3. PRI shall provide resident inspection services during construction
4. PRI shall also review contractor pay requests and submittals.
5. PRI shall prepare contract close out documents.

**CONSTRUCTION ADMINISTRATION AND INSPECTION: \$3,500.00**

**D. DELIVERABLES**

1. PRI shall provide 3 sets of 90% plans, bid documents, and construction estimate.
2. PRI shall provide 3 sets of 100% plans and bid documents.

The following services will not be provided as a part of this contract and will be billed at our contracted hourly rates if deemed necessary:

1. Wetland Delineation or Wetlands Surveying
2. Title searches
3. Stormwater Permitting with FDEP or NWFWMMD

**E. PROFESSIONAL SERVICE FEES**

*PRI proposes to provide these services for a lump sum fee of:*

**TOTAL \$9,945.00**

IN WITNESS WHEREOF, the parties hereto have caused this Task Order to be executed by their undersigned officials as duly authorized.

**PREBLE-RISH, INC.**

20684 Central Ave. East, Suite 1

Blountstown, FL 32424

By: \_\_\_\_\_

Name and Title: Justin Ford, P.E., Project Manager

Witnessed: \_\_\_\_\_

Date: 11/3/14

**GADSDEN COUNTY, FLORIDA**

PO Box 1799

Quincy, FL 32353

By: \_\_\_\_\_

Name and Title: Eric Hinson, Chairman, BOCC

Witnessed: \_\_\_\_\_

Date: \_\_\_\_\_

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