

Sheriff

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Gadsden County

Quarterly Report Gadsden County Division of Emergency Management

Recipients: Gadsden County Board of Commissioners
The Honorable Eric Hinson, Chairman
The Honorable Douglas Croley
The Honorable Sherrie Taylor
The Honorable Brenda Holt
The Honorable Gene Morgan

CC: Robert Presnell, County Administrator

Reporting Period: April 1st – July 30th 2014

Date of Report: August 15, 2014

Prepared by: Tashonda Whaley, Emergency Management Coordinator

Introduction: In accordance to the required deliverables of the Inter-Local Agreement between Gadsden County Emergency Management and The Gadsden County Board of Commission, the following is a summary of activities executed by the Division of Emergency Management.

Staff: Major Shawn Wood, Director
Tashonda Whaley, Coordinator
Howard Smith, Administrative Assistant

State and Federally Funded Agreements:

- Emergency Management Preparedness and Assistance Program Base Grant #15-BG-83-02-30-01-020, Agreement period July 2014-June 2015 (\$105,806.00)
- Emergency Management Performance Grant # 15-FG-4D-02-30-01-087, Agreement period July 2014-June 2015 (\$50,438.00)
- Homeland Security Agreement #14-DS-L5-02-29-01-474 Agreement period October 2013-April 2015 (\$30,900.00)

Scope of Work:

July 1st- Completed the Emergency Management Preparedness Assistance Grant and Emergency Management Performance Grant End of Year Review as required by the Florida Department of Emergency Management and the Federal Emergency Management Agency (FEMA).

Training and Exercise:

1. **April 5th - Emergency Response Guide Workshop/Response and Rescue Tabletop Exercise:** The workshop and exercise reflect the National Planning Scenarios and the establishment of the National Preparedness Priorities; and is designed to establish a learning environment for participants to exercise emergency response plans, policies and procedures.

The Gadsden County Planning Team selected objectives/issues that focus on evaluating emergency response procedures, identifying areas for improvement and achieving a collaborative attitude:

- Emergency Response Guide
- Incident/Unified Command
- Policies and Procedures
- Hazmat Protocols
- Personnel Health and Safety
- Scene Safety

2. **May 7th - Multi-Year Training and Exercise Plan (MYTEP):** Participated in the 2015-2017 Training and Exercise Planning Webinar designed to determine and schedule training and exercise to be conducted at the regional, county and local levels.

May 21st - Emergency Operations Center (EOC) Concepts of Operations and Recovery Strategy Workshop: In accordance with the 2013-2014 Scope of Work, Gadsden Emergency Management conducted an EOC Concepts of Operations and Recovery Strategy Workshop which included Emergency Support Functions (ESFs), nongovernmental and community partners to maintain an ongoing process that provides for coordinated and collaborated input in the preparation, implementation, evaluation and revision of the emergency management program.

3. **May 21st - 2014 Statewide Hurricane Exercise:** In accordance with the 2013-2014 Scope of Work, Gadsden EM participated in the Statewide Hurricane Exercise to maintain a comprehensive, all hazards training and exercise program and to evaluate and test all aspects of the local emergency management system which includes activation of the EOC. Gadsden EM's specific objectives during the Statewide exercise included:

- Evaluate EOC operations, (ESF and community partners coordination)

- Demonstrate and evaluate coordination between Home Health Agencies and special needs population management
 - Demonstrate and evaluate volunteer management during disaster
 - Evaluate recovery strategies to include appropriate ESFs responsibilities and the proper documentation process with emphasis on debris management
 - Evaluate coordination and operation between ESF8 and ESF15 of General and Special Needs Shelters
4. **June 7th - Vehicle Extraction Training:** Included 23 volunteer fire fighters from Gretna, Robertsville, Concord, Midway, Sycamore, and Wetumpka volunteer fire departments. The training was lead by Captain Jimmy Shiver of the Tallahassee Fire Department. The training lasted approximately four (4) hours and covered the following:
- Stabilizing Vehicles
 - Area Safety Check
 - Removal of glass from vehicles
 - Opening and removing doors
 - Flopping and removing roofs
 - Safety check and proper removal of airbags
5. **June 11th & 12th - Mitigation for Emergency Managers:** Gadsden EM participated in FEMA mitigation training which addresses mitigation activities fundamentals to reducing and eliminating long-term risk from hazards and important roles of the emergency program manager.
6. **July 9th - 12th - 3rd Annual Rural County Summit:** The Rural County Summit is designed to bring together command staff and “boots on the ground” first responders from all disciplines to discuss challenges faced by small communities. Summit topics included:
- Blue Ribbon Wildfire, North Florida
 - Yarnell Hill Wildfire Investigation, Yarnell, Arizona
 - Community Impact, Yarnell, Arizona
 - 100 Year Flooding Disaster, Boulder, Colorado
 - First Responder Post Traumatic Stress Disorder
 - Living through Post Traumatic Stress Disorder, Ty Carter, Staff Noncommissioned Officer
 - Hazardous Material Response and Recovery, West, Texas

Impending Training and Exercise:

1. **August 16th - Proper Chainsaw Use and Safety Training:** Designed to teach proper use of chainsaws to volunteer fire fighters, who are required to assist with the removal of fallen trees and debris during emergency events.
2. **March 2014 - Incident Command System/Emergency Operations Center Interface Exercise:** Designed to test plans and procedures currently in place by Gadsden Emergency Management.

Funding Source: 14-DS-L5-02-29-01-474

Equipment Inventory:

A list of new equipment will be provided as soon as all equipment has been entered into the Sheriff's Office Fixed Assets Inventory.

End of Report