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COUNTY ADMINISTRATOR'S  
OFFICE

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OFFICE OF  
**CHARLES A. FRANCIS**  
CHIEF JUDGE  
SECOND JUDICIAL CIRCUIT



LEON COUNTY COURTHOUSE  
301 SOUTH MONROE STREET  
TALLAHASSEE, FLORIDA 32301

May 30, 2014

Honorable Eric Hinson, Chairman  
Gadsden County Board of County Commissioners  
9 E. Jefferson St, 2<sup>nd</sup> Floor  
Quincy, Florida 32351

Dear Chairman,

As you may be aware, under Section 29.008(2)(c)2, Florida Statutes, by June 1 of each year I am authorized to submit to the Board of County Commissioners a tentative budget request for local requirements for the ensuing fiscal year. For Fiscal Year 2014-15, I am certifying four additional pro-rata positions as local requirements. These positions are already in our budget request submitted at an earlier date and are critical to the proper functioning of the state and county courts in and for Gadsden County. They are listed below, with the attendant pro-rata share of salaries and expenses for Gadsden County necessary to maintain those positions:

**Trial Court Marshal** (1.0 FTE)

Pro-rata Share: Salary/Benefits \$2,648.47; Total \$2,648.47

**Integrated Computer System Interface Developer** (1.0 FTE)

Pro-rata Share: Salary/Benefits \$4,420.39; Expenses \$49.28; Total \$4,469.67

**Juvenile Alternative Sanctions Coordinator** (1.0 FTE)

Pro-rata Share: Salary/Benefits \$7,451.77; Expenses \$57.04; Total \$7,508.81

**User Support Analyst** (1.0 FTE)

Pro-rata Share: Salary/Benefits \$25,895.98; Expenses \$404.72; Total \$26,300.70

Please note that we do not anticipate an impact to your general revenue account, and therefore no cost to Gadsden County, as these positions will be funded through two fee sources: (1) the Court Innovations and Alternative Juvenile Programs portions of the \$65 Additional Court Cost, already imposed on all felony, misdemeanor and criminal traffic offenses; and (2) the \$2.00 Recording Fee.

Your usual consideration and support is very much appreciated. If you have questions or need additional information, please do not hesitate to call me.

Sincerely,

Handwritten signature of Charles A. Francis in black ink.

Charles A. Francis  
Chief Judge

cc: Honorable Nicholas Thomas, Clerk of Courts  
Honorable Robert Presnell, County Administrator  
CAF/mr/gs/tr