

Board of County Commissioners Agenda Request

Date of Meeting: June 2, 2015

Date Submitted: May 15, 2015

To: Honorable Chairperson and Members of the Board

From: Robert M. Presnell, County Administrator
Arthur Lawson, Sr., Assistant County Administrator

Subject: Public Officials Bond Reviews

Statement of Issue:

This agenda item seeks Board review of the sufficiency of Bonds of County Officers.

Background:

On March 17, 2009, the Board approved Ordinance No. 2009-005, which created provisions for County Officers Bonds requirements. Ordinance No. 2009-005 was amended by Ordinance No. 2011-001. In the ordinance, the Board determined the appropriate bond requirement amount for each elected official.

Analysis:

As codified in Section 2-92 of Ordinance No. 2011-001 the following bond amounts were established for the various County Officers: Clerk of the Courts - \$100,000.00, Sheriff \$100,000.00 and \$1,000.00 for each appointed Deputy Sheriff, Supervisor of Elections and the Property Appraiser - \$5,000.00 each, Tax Collector - \$100,000.00, and County Commissioners - \$2,000.00 each.

Section 2.92 (7) requires the Board of County Commissioners to examine carefully the sufficiency of all bonds required of county officers at its first regular meeting in January and June of each year. The staff has verified that the current bond amounts are sufficient and up to date.

Fiscal Impact:

There is no additional fiscal impact at this time.

Options:

1. Make a determination that the current bonds on the County Officers are sufficient.
2. Do not make a determination that the current bonds are sufficient.
3. Board Direction.

County Administrator's Recommendation:

Option 1.

Attachment:

1. County Code – Division 3. – County Bond Requirements.
2. Copy of Bonds.

Gadsden County, Florida, Code of Ordinances >> - CODE OF ORDINANCES >> Chapter 2 -
ADMINISTRATION >> ARTICLE III. - OFFICERS AND EMPLOYEES >> DIVISION 3. - COUNTY BOND
REQUIREMENTS >>

DIVISION 3. - COUNTY BOND REQUIREMENTS [5]

Sec. 2-91. - Procedure for county officer bonds.

Sec. 2-92. - County officer bonds.

Secs. 2-93—2-110. - Reserved.

Sec. 2-91. - Procedure for county officer bonds.

- (a) *Short title.* This section shall be known as the "County Officer Bond Ordinance."
- (b) *Approval of form and surety of bonds of county officers; delegation of authority.* Pursuant to F.S. § 137.01, the board of county commissioners hereby requires the county officers described in section 2-92 to give bond, conditioned for the faithful performance of the duties of his or her office in the amounts set forth in section 2-92. Approval of the form and surety of any such bonds is hereby delegated by the board of county commissioners to the county administrator or designee, with the concurrence of the county attorney in such approval.
- (c) *Filing of bonds of county officers.* All bonds of county officers required by this section must be filed with the clerk of the circuit court promptly upon execution and must be secured within ten days of the county officer taking office.

(Ord. No. 09-05, § 1, 3-17-2009)

Sec. 2-92. - County officer bonds.

Upon adoption of this section, the initial bonds will be established as follows:

- (1) *Bond of clerk of the circuit court.* The county clerk of the circuit court shall be required to give a bond in the sum of \$100,000.00 conditioned upon the faithful discharge of the duties of office.
- (2) *Bond of sheriff and deputy sheriff.* The county sheriff shall be required to give a bond in the sum of \$100,000.00 conditioned for the faithful performance of the duties of office. Each appointed deputy sheriff shall be required to give a bond in the sum of \$1,000.00 conditioned for the faithful performance of the duties of office.
- (3) *Bond of supervisor of elections.* The county supervisor of elections shall be required to give a bond in the sum of \$5,000.00 conditioned for the faithful performance of the duties of office.
- (4) *Bond of tax collector.* The county tax collector shall be required to give a bond in the sum of \$100,000.00 conditioned for the faithful performance of the duties of office, and specifically conditioned for the tax collector's accounting duly and faithfully for all taxes collected.
- (5) *Bond of property appraiser.* The county property appraiser shall be required to give a bond in the sum of \$5,000.00 conditioned for the faithful performance of the duties of office.
- (6) *Bond of county commissioners.* Each county commissioner must give a bond in the

sum of \$2,000.00 conditioned for the faithful performance of the duties of office.

- (7) *Examination of sufficiency of bonds of county officers.* At its first regular meeting in January and June of each year, the board of county commissioners shall examine carefully the sufficiency of all bonds required of county officers. If the board of county commissioners has reason to believe that the sufficiency of any such bond has become impaired, the board of county commissioners must at once require that the county officer execute and file with the clerk of the circuit court a new bond for the same amount and under the same conditions as the former bond.
- (8) *Applicability.* This section is applicable countywide. This section shall not affect any currently existing bonds of county officers.

(Ord. No. 09-05, § 1, 3-17-2009; Ord. No. 11-001, § 1, 2-1-2011)

Secs. 2-93—2-110. - Reserved.

FOOTNOTE(S):

⁽⁵⁾ *Editor's note— Ord. No.09-05, § 1, adopted March 17, 2009, amended the Code by adding provisions designated as a new Div. III, §§ 2-111 and 2-112. For purposes of classification, said provisions have been included herein as Div. III, §§ 2-91 and 2-92 (Back)*



June 06, 2014

Angie Pitts
THOMAS PATRICKS INC (043625)
PO BOX 1919
QUINCY, FL 32353-1919

This is an Agency Billed Policy.

This is the Policy Change
for: GENE MORGAN
P.O. BOX 1799
QUINCY, FL 32353

Bond Number: 105213834
Type of Bond: County Commissioner
Obligee Name: Governor of the State of Florida, and his successors in office
Obligee Address: State Capital Building, 400 S. Monroe St
Obligee City, State & Zip: TALLAHASSEE, FL 32399-0230 USA
Transaction Effective Date: November 19, 2012
Premium Effective Date: November 19, 2012
Premium Expiry Date: November 19, 2016
Bond Limit: \$2,000.00
Bond Premium: \$325.00

State Tax: \$0.00
State Surcharge: \$4.23
TOTAL PREMIUM: \$329.23

Comments:

Thank you for placing your business with us.

Producer Name: SMITH, ALISHA A

S-4123 (9/96) Premium Evidence



June 06, 2014

Anglo Pliffs
THOMAS PATRICKS INC (043625)
PO BOX 1919
QUINCY, FL 32353-1919

This is an Agency Billed Policy.

This is the Policy Change
for: SHERRIE D. TAYLOR
P.O. BOX 1799
QUINCY, FL 32353

Bond Number: 105213836
Type of Bond: County Commissioner
Obligee Name: Governor of the State of Florida, and his successors in office
Obligee Address: State Capital Building, 400 S. Monroe St
Obligee City, State & Zip: TALLAHASSEE, FL 32399-0250 USA
Transaction Effective Date: November 19, 2012
Premium Effective Date: November 19, 2012
Premium Expiry Date: November 19, 2016
Bond Limit: \$2,000.00
Bond Premium: \$325.00

State Tax: \$0.00
State Surcharge: \$4.23
TOTAL PREMIUM: \$329.23

Comments:

Thank you for placing your business with us.

Producer Name: SMITH, ALISHA A

S-4123 (9/96) Premium Evidence



December 05, 2014

Angie Pitts
THOMAS PATRINS INC (043625)
PO BOX 1919
QUINCY, FL 32353-1919

This is an Agency Billed Policy.

This is the Policy Change
for: ANTHONY O.V IEGBESIE, PHD
989 AMES BARRINEAU ROAD
HAVANA, FL 32333

Bond Number: 106194418
Type of Bond: County Commissioner
Obligee Name: GOV OF THE STATE OF FL, AND HIS SUCCESSORS IN OFFICE
Obligee Address: DIVISION OF ELECTIONS, ROOM 316, R.A. GRAY BUILDING, 500 BRONOU
Obligee City, State & Zip: TALLAHASSEE, FL 32399-0250 USA
Transaction Effective Date: November 18, 2014
Premium Effective Date: November 18, 2014
Premium Expiry Date: November 18, 2018
Bond Limit: \$2,000.00
Bond Premium: \$325.00

State Tax: \$0.00
State Surcharge: \$4.23
TOTAL PREMIUM: \$329.23

Comments:

Thank you for placing your business with us.

Producer Name: MCMILLAN, SAM C

S-4123 (9/96) Premium Evidence



May 30, 2014

THOMAS PATRICKS INC (043625)
PO BOX 1919
QUINCY, FL 32353-1919

Danise V Kunze
1 North Dale Mabry Highway
Suite 1005
TAMPA, FL 33609
Phone: (813) 357-6241
Fax: (800) 265-1498
Email: DKUNZE@travelers.com

This is an Agency Billed Policy.

This is the New Business for: ERIC HINSON
P.O. BOX 925
HAVANA, FL 32333

Bond Number: 106110596
Type of Bond: Public Officials - Other
Obligee Name: Governor of the State of Florida
Obligee Address: State Capital Building, 400 S. Monroe St
Obligee City, State & Zip: TALLAHASSEE, FL 32399 USA
Transaction Effective Date: November 20, 2012
Premium Effective Date: November 20, 2012
Premium Expiry Date: November 19, 2016
Bond Limit: \$2,000.00
Bond Premium: \$200.00

State Tax: \$0.00
State Surcharge: \$2.60
TOTAL PREMIUM: \$202.60

Comments:

Thank you for placing your business with us.

Producer Name: MCMILLAN, SAM C

S-4123 (9/96) Premium Evidence



August 10, 2014

Jennifer A Skerritt
770 Pennsylvania Drive
Suite 110
EXTON, PA 19341
Phone: (610) 458-2214
Fax: (866) 785-2463
Email: JSKERRIT@travelers.com

THOMAS PATRONS INC (043625)
PO BOX 1919
QUINCY, FL 32353-1919

This is an Agency Billed Policy.

This is the Renewal for: **BRENDA HOLT**
5251 GREENSBORO HIGHWAY
QUINCY, FL 32351

Bond Number: 103967442
Type of Bond: Public Officials - Other
Obligee Name: Governor of the State of Florida, and his successors in office
Obligee Address: State Capital Building, 400 S. Monroe St
Obligee City, State & Zip: TALLAHASSEE, FL 32399 USA
Transaction Effective Date: November 18, 2014
Premium Effective Date: November 18, 2014
Premium Expiry Date: November 18, 2018
Bond Limit: \$2,000.00
Bond Premium: \$200.00

State Tax: \$0.00
State Surcharge: \$2.60
TOTAL PREMIUM: \$202.60

Comments:

Thank you for placing your business with us.

Producer Name:



03/31/2015

Angie Pitts

THOMAS PATRICKS INC

PO BOX 1919

QUINCY, FL 32353-1919

Danise V Kunze
1 North Dale Mabry Highway
Suite 1005
TAMPA, FL 33609
(813) 357-6241
(800) 265-1498
DKUNZE@travelers.com

This is an Agency Billed Policy.

This is the Renewal for

GADSDEN COUNTY BOARD OF COUNTY COMMISSIONERS

PO BOX 1649

QUINCY, FL 32353

Bond Number: 105277285

Type of Bond: Public Official Bond

Obligee Name: GADSDEN COUNTY BOARD OF COUNTY COMMISSIONERS

Obligee Address: PO BOX 1648

Obligee City, State & Zip: QUINCY, FL, 32353, GADSDEN

Transaction Effective Date: April 27, 2015

Premium Effective Date: April 27, 2015

Premium Expiry Date: April 27, 2016

Bond Limit: \$310,000.00

Bond Premium: \$1,325.00

State Tax: \$0.00

State Surcharge: \$0.00

TOTAL PREMIUM: \$1,325.00

Producer Name: Angie Pitts

S-4123 (06-08) Premium Evidence



Danise V Kunze
1 North Dale Mabry Highway
Suite 1005
TAMPA, FL 33609

License No: N/A

RIDER

To be attached to and form part of Bond No. **105277285**,

Issued on behalf of **GADSDEN COUNTY BOARD OF COUNTY COMMISSIONERS**
as Principal, and in favor of **GADSDEN COUNTY BOARD OF COUNTY COMMISSIONERS**
as Oblige.

It is agreed that:

☐ 1. The Surety hereby gives its consent to change the Name:

from:

to:

☐ 2. The Surety hereby gives its consent to change the Address

from:

to:

☒ 3. The Surety hereby gives its consent to change the Bond Limit Increased

from: \$220,000

to: \$310,000. Sheriff limit increased to \$100,000 from \$10,000

4. This rider shall become effective as of **April 27, 2015**.

PROVIDED, however, that the liability of the Surety under the attached bond as changed by this Rider shall not be cumulative.

Signed, sealed and dated **March 31, 2015**.

Travelers Casualty and Surety Company of America

By:

Danise Kunze

Attorney-in-Fact

Accepted: GADSDEN COUNTY BOARD OF CO
Obligee

or GADSDEN COUNTY BOARD OF COUNTY COMMISS
Principal

By: _____

By: _____

Laurel Bradley

From: Angie Pitts <apitts@patthomas.com>
Sent: Tuesday, May 27, 2014 11:41 AM
To: Laurel Bradley
Cc: Shelia Faircloth
Subject: Bonds
Attachments: Scaned_PDF.pdf

Sorry for the delay. Attached please find the bonds that you requested. Please note that the Public Official bond #: 105277285 includes coverage for the following:

✱ Clerk of Court \$100,000
Tax Collector \$100,000
Sheriff \$100,000
Supervisor of Elections \$5,000
Property Appraiser \$5,000

Please let me know if you have any other questions.

Thank you,

Please open the attached document. It was scanned and sent to you using Advanced Scan to PDF Free.

Attachment File Type: PDF

Number of pages: 6

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