

**Board of County Commissioners
Agenda Request**

Date of Meeting: May 19, 2015

Date Submitted: May 5, 2015

To: Honorable Chairperson and Members of the Board

From: Robert M. Presnell, County Administrator
Arthur Lawson, Sr., Assistant County Administrator

Subject: Request Directions from the Board on the Process of Reviewing the Legal Services Proposals

Statement of Issue:

This agenda item is presented to the Board to request direction on the process the Board desires for the review of the Legal Services proposals.

Background:

At the April 7, 2015 Board meeting, the Board instructed staff to issue a Request for Proposal (RFP) to seek Attorneys to provide legal services for the County. On April 16, 2015, staff issued an RFP and received five (5) proposals. Proposals were submitted by the following firms:

1. Daniel H. Cox, P.A.
2. Ausley and McMullen
3. The Williams Law Group, P.A.
4. Clark, Partington, Hart, Larry, Bond & Stackhouse P.A.
5. Sliger Law Firm in Partnership with Nablors, Giblin & Nickerson P.A.

Analysis:

Staff requests direction from the Board on the process it desires to use in order to move forward with the selection of Legal representation. When proposals were received last year, the Board instructed the Administrator to designate an evaluation committee to evaluate the proposals and submit the results to the Board. A staff committee reviewed the proposals to determine who met the evaluation criteria. Those firms that met the evaluation criteria were not ranked by staff but presented to the Board for further review. The Board decided to interview all firms meeting the evaluation criteria.

Fiscal Impact:

There is no fiscal impact at this time until a Legal Firm is selected and a contract is negotiated.

Options:

1. Board's discretion as to how to proceed with the evaluation and selection process.

Recommendation:

Option 1: