

**Board of County Commissioners
Agenda Request**

Date of Meeting: April 5, 2016

Date Submitted: March 17, 2016

To: Honorable Chairperson and Members of the Board

From: Robert M. Presnell, County Administrator
Curtis Young, Public Works Director

Subject: Concord Road Traffic Signal Task Order

Statement of Issue:

This agenda item seeks Board approval for the installation of a new traffic signal at the Concord Rd/Fairbanks Rd intersection and authorization for the Chairperson to sign.

Background:

On multiple occasions intersection safety concerns regarding the intersection of Concord Rd and Fairbanks Ferry Rd have been brought up for discussion during BOCC meetings. In the spring of 2015 the Board directed staff, with the assistance of Preble-Rish, Inc. (PRI), to prepare and submit a Highway Safety Improvement Program (HSIP) application to FDOT. PRI prepared the requisite Safety Study needed to be eligible for the HSIP funding. The Study was completed which included an evaluation of the existing conditions, an analysis of historical crash data, proposed improvements, and a project cost estimate. The application was submitted to FDOT on April 15, 2015. To date, FDOT has not allocated funding for this project. The Board requested this item be brought back for discussion on alternate funding sources to complete the proposed improvements. On February 16, 2016 the Board instructed staff to have a task order prepared for the design of the necessary improvements to be paid from County funds. Preble-Rish, Inc. has prepared the attached Task Order.

Analysis:

The Task Order is consistent with the Safety Study previously completed by PRI and submitted to FDOT for funding consideration. Upon completion of the proposed services, the County will be in position to bid the construction of the proposed improvements.

Fiscal Impact:

PRI has proposed to provide the outlined services for a lump sum fee of \$12,000 as originally outlined in the Safety Study. This cost would be paid from County funds.

Options:

1. Approve Task Order 2016-162 as provided by PRI and authorize the Chairperson to sign.
2. Do not approve.
3. Board direction.

County Administrator's Recommendation:

Option 1

Attachment:

Task Order 2016-162 as prepared by Preble-Rish, Inc.



PREBLE-RISH INC
CONSULTING ENGINEERS & SURVEYORS

March 17, 2016

VIA Email at cyoung@gadsdencountyfl.gov and US Mail

Mr. Curtis Young
Public Works Director
Gadsden County
P.O. Box 1799
Quincy, FL 32353-1799

**RE: Fairbanks Ferry Rd / Concord Rd Traffic Signal – Gadsden County, FL
PRI Project No. 228.162**

Dear Mr. Young:

It is our understanding that the County has requested that Preble-Rish, Inc. (PRI) prepare a Task Order to complete the design and bid documents for signalization improvements at the intersection of CR 12 and CR 157 near the Coon Bottom community. It is our understanding that the requested improvements are to include the removal of the existing caution signal and the installation of a fully signalized intersection. PRI is pleased to provide this Task Order to provide the services as outlined in the scope of services attached as **Exhibit A**. PRI proposes to provide these services for a lump sum fee of **\$12,000.00**.

If you have any questions, please give me a call at 850.674.3300.

Sincerely,

PREBLE-RISH, INC.

Justin Ford, P.E.
Project Manager

cc: Mr. Robert Presnell, County Administrator, Gadsden County (via email at rpresnell@gadsdencountyfl.gov)
Mr. Cliff Wilson, President, PRI (via email at wilsonc@preble-rish.com)
Mrs. Missy Ramsey, Controller, PRI (via email at ramseym@preble-rish.com)

S:\228.162 Concord Rd Traffic Signal\Correspondence\Young 3 17 16.doc

20684 Central Avenue East, Suite 1, Blountstown, FL 32424, P (850) 674-3300

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**EXHIBIT A
FAIRBANKS FERRY RD / CONCORD RD TRAFFIC SIGNAL
TASK ORDER 2016-162
PROFESSIONAL ENGINEERING SERVICES
FOR GADSDEN COUNTY
MARCH 2016**

This Task Order is for the purpose of Preble-Rish, Inc. (PRI) as the ENGINEER to provide professional services for the 2015 Paving Project Phase I for Gadsden County (County) acting by and through its Commission.

DESCRIPTION OF ENGINEERING SERVICES
SCOPE OF SERVICES

A. EVALUATION OF EXISTING FACILITIES

1. PRI shall complete an evaluation of the existing strain poles, cabinet, signal cable, electric power service, and advanced warning signage to determine which, if any, of these elements can remain in place to serve the proposed improvements.
2. PRI shall the existing intersection configuration and make recommendations on proposed improvements, if any.

B. SIGNAL DESIGN

1. PRI shall complete signalization design in accordance with the PPM and other applicable FDOT standards. Including:
 - Location of stop lines for all movements that must stop at the intersection
 - Selection of left turn treatments
 - Selection of right turn treatments
 - Determination of the required lengths for turning bays
 - Selection of controller type
 - Selection of the phasing plan
 - Assignment of movements to timing functions
 - Location and configuration of the controller and cabinet
 - Location and configuration of all signal displays
 - Location of equipment required to support the signal displays

LUMP SUM FEE: \$12,000.00

B. DELIVERABLES

1. PRI shall provide 90% plans to the County for review and comments.
2. PRI shall provide 100% plans to the County.

The following services will not be provided as a part of this contract and will be billed at our contracted hourly rates if deemed necessary:

1. Project Stake-out.
2. Wetland delineation.
3. As-Built drawings.
4. Permitting fees.

IN WITNESS WHEREOF, the parties hereto have caused this Task Order to be executed by their undersigned officials as duly authorized.

PREBLE-RISH, INC.

20684 Central Ave. East, Suite 1

Blountstown, FL 32424

By: 

Name and Title: Justin Ford, P.E., Project Manager

Witnessed: 

Date: 3/17/16

20684 Central Avenue East, Suite 1, Blountstown, FL 32424, P (850) 674-3300

GADSDEN COUNTY, FLORIDA

PO Box 1799

Quincy, FL 32353

By: _____

Name and Title: Brenda Holt, Chairperson

Witnessed: _____

Date: _____

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