

Board of County Commissioners Agenda Request

Date of Meeting: January 5, 2016

Date Submitted: December 15, 2015

To: Honorable Chairperson and Members of the Board

From: Robert M. Presnell, County Administrator
Allara Mills Gutcher, Planning and Community Development Director
Sonya Burns, Tourist Development Coordinator

Subject: Selection and Appointment of Members to the Gadsden County Tourist Development Council

Statement of Issue:

Request for the Board of County Commissioners (BOCC) to appoint members to the Gadsden County Tourist Development Council. The Gadsden County Tourist Development Council currently has two vacancies.

Background:

On October 15, 2002, the Gadsden County Board of County Commissioners (BOCC) approved Ordinance 2002-003 which levied and began imposing a Tourist Development tax, and adopted the Gadsden County Tourist Development Plan. Since that time, the Gadsden County Tourist Development Council has operated as a nine (9) member advisory council with members appointed by the BOCC for a four-year term, as required by §125.0104, Florida Statutes (Attachment 1).

On September 1, 2015, Mrs. Lynn Badger requested to discontinue her tenure with the Tourist Development Council and rendered a resignation letter also (Attachment 2). Mr. David Knight requested to discontinue his tenure with Tourist Development Council by phone on November 5, 2015 and by email in December 2015 (Attachment 3). Staff has received several advisory committee applications from citizens' and tax collectors showing interest in appointment to the TDC Council. Mr. Peter Patel has indicated his desire to remain on the TDC (Attachment 4).

In recent months, Lynn Badger of the White Dog Plantation (tax collector category) and David Knight (person in the tourism industry) have resigned from the TDC. Also in December 2015, Peter Patel's position (tax collector) expired and therefore will need either reappointment or a new appointment for that position.

Analysis:

§125.0401, Florida Statutes provide the regulatory framework for the makeup of the Tourist Development Council. To clarify this at the local level, in June of 2015 the Gadsden County Code of Ordinances was amended by the BOCC with the adoption of Ordinance 2015-008 to reflect these requirements.

The Council is established by that ordinance and is composed of nine members who must be appointed by the governing board. These appointments include:

- The Chairperson of the Board of County Commissioners (BOCC) or any other member of the BOCC as designated by the Chairperson shall serve on the Council.
- Two members of the Council shall be elected municipal officials, at least one of whom shall be from the most populous municipality in the county. In Gadsden County this shall be a representative from the City of Quincy and one other municipality.
- Six members of the Council shall be persons who are involved in the tourist industry and who have demonstrated an interest in tourist development, of which members, not less than three nor more than four shall be owners or operators of motels, hotels, recreational vehicle parks, or other tourist accommodations in the county and subject to the tax.

In addition, all members of the county must be electors of the county in accordance with F.S. §124.0104. All applicants have been checked with the Supervisor of Elections office and are electors of Gadsden County. The following individuals have submitted applications and indicated interest to serve on the TDC (Attachment 5):

Qualifying Bed Tax Collectors: *currently a minimum of one but not more than two vacancies* (minimum three, not more than four on the TDC)

Mr. Nick Bhakta, General Manager
Comfort Inn Hotel
Midway, Florida 32343

Mr. Richard McFarlin, Owner
McFarlin House (B&B)
305 E. King Street
Quincy, FL 32351

Alka Patel
Horseshoe Lodge
Quincy, Florida 32351

Peter Patel – **seeking reappointment**
Hampton Inn
165 Spooner Road
Quincy, FL 32351

Elected Municipal Officials: *currently no vacancies*

Jerrold Holton
Midway City Council
City of Midway, 32343

Persons involved in the tourism industry: *currently one to two vacancies depending on if filled by an hotelier. If filled by an hotelier, then this category has one vacancy.*

Carolyn Ford
NFEDC
Quincy, Florida 32351

Joe Monroe
Quincy Main Street
Quincy, Florida 32351

Jerrold Holton
Midway City Council-Midway Day Committee
City of Midway, 32343

Sam Palmer
1225 Berry Street
Quincy, Florida 32351

Other:

Mary Brock – *has indicated interest in other boards/committees*
Gadsden County School Board
Quincy, Florida 32351

In short, there are three vacancies on the TDC. One must be filled (or reappointed) by a tax collector/hotelier. One must be filled by a person in the tourism industry. The third position may be filled by a person from either category.

Options:

1. Appoint three persons; at minimum one tax collector, but not more than two tax collectors, and at minimum one person in the tourism industry to the TDC.
2. Board Direction.

County Administrator's Recommendation:

Option 1

Attachments:

1. Tourist Development Council membership with terms.
2. L. Badger resignation Letter
3. David Knight resignation email
4. Peter Patel indication to remain on the TDC.
5. Citizens Advisory Committee Applications
6. Florida Statue Section 125.0104(4)(e).

Attachment 1 – Tourist Development Council membership

The following individuals represent the current nine-member Tourist Development Council as representative of §125.0104, F.S. The yellow highlight indicates a vacancy, expiring member, or resignation.

	Representation	Existing Members	Term
1	Gadsden BOCC	Brenda Holt	As designated by BOCC Chair
2	Elected Official Populous Municipality (Quincy)	Keith Dowdell	06/10/2013- 12/31/2017
3	Elected Official (Other City)	Clarence Jackson	12/31/2014- 12/31/2018
4	Tourism Industry ¹	David Knight ¹	12/19/2013- 12/31/17
5	Tourism Industry (Havana Merchant's Association)	Matt Thro	12/31/2014- 12/31/2018
6	Bed Tax Collector (Chattahoochee RV Park)	Lee Garner	02/19/2013- 12/21/2017
7	Bed Tax Collector (Hampton Inn)	Peter Patel ²	04/17/2011- 12/31/2015
8	Bed Tax Collector (Whippoorwill Lodge)	Jeff Dubree	12/31/2014- 12/31/2018
9	Bed Tax Collector or tourism industry	vacant	05/05/2014- 12/31/2018

¹ Resigning – replaced an hotelier/tax collector who resigned.

² Has indicated willingness to remain on the TDC.

Attachment 2 – Lynn Badger Resignation

Ms. Brenda Holt
Chair, Gadsden County Chamber of Commerce
September 1, 2015

Dear Ms. Holt:

I'm sorry but I must resign from my position as member of the Gadsden County Tourism Development Council effective immediately.

I have gotten too busy with my development and with service on other boards to be able to continue. I am in the process of taking back a leased property in Jacksonville, and may need to move back there temporarily within the next couple of months to re-establish a business there.

Thank you for all you accomplish for Gadsden County, and I am sorry I can no longer serve on the Council.

Sincerely,

Lynn C. Badger

White Dog Plantation
200 Coca Cola Ave.
Havana FL 32333
850 274 7744

Sonya Burns

From: Sonya Burns
Sent: Tuesday, December 15, 2015 4:15 PM
To: 'dknight@MidwayFL.com'
Cc: Allara Gutcher
Subject: TDC

Importance: High

Per our conversation a couple of weeks ago you decided to end your tenure with the Gadsden County TDC. Please provide a short statement of your decision or just respond to this email. I need your response by tomorrow morning.

*Sonya D. Burns
Gadsden County Board of County Commissioners
SHIP Housing and Tourist Development Council
Administrative Assistant II
Phone (850) 875-8659 - Direct Line 662-3306
Fax (850) 875-8899*

Attachment 4 - Peter Patel Reappointment Request

Peter Patel <Peter.Patel@Hilton.com>

Tue 12/15/2015 5:36 PM

To: Allara Gutcher <agutcher@gadsdencountyfl.gov>;

I think yes

From: Allara Gutcher [agutcher@gadsdencountyfl.gov]

Sent: Tuesday, December 15, 2015 3:13 PM

To: Peter Patel

Cc: Sonya Burns

Subject: TDC membership

Peter,

We need to know by tomorrow morning (Wednesday) if you are willing to serve another four year term on the TDC. Your appointment is up this month.

Please let me know by responding to this email.

Thanks,

Allara Mills Gutcher, AICP

Planning and Community Development Director

Gadsden County

ph: 850.875.8663

mobile: 850.694.4737

fax: 850.875.7280

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to whom it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.



Action Center

Item Detail Report - 2015-QPLWHN

Submission Information

ID:	428
Item:	Citizen Advisory Committee Application
Tracking Num:	2015-QPLWHN
Submission Date:	2015-09-27 21:46:43

Submitter Responses

Form Page: Page 1

Date:	09/27/2015
APPLICANT:	
First Name:	Mary
Last Name:	Brock
Occupation:	Employment Specialist
Employer:	Gadsden County Schools
PHYSICAL ADDRESS:	
Address:	28 Quail Court, Havana, FL 32333
MAILING ADDRESS:	
Address:	28 Quail Court, Havana, FL 32333
CONTACT INFORMATION:	
Home Phone:	850-539-5663
Work Phone:	850-875-7249 x 2407
Mobile Phone:	850-556-4848
Email:	yellowmustang50@gmail.com

Form Page: Page 2

APPLICATION DATA:	
Do you live in Gadsden County?:	Yes
Do you own property in Gadsden County?:	Yes

Do you CURRENTLY serve on a County Advisory Committee?:	No
If you currently serve on a County Advisory Committee, please list the name of that/those committee(s):	
Have you PREVIOUSLY served on a County Advisory Committee?:	No
If you have previously served on a County Advisory Committee, please list the name of that/those committee(s) along with the beginning and ending dates of service:	
Are you interested in serving on any specific committee? If so, please indicate your 1st and 2nd choice below.:	
1st Choice:	The Gadsden County Tourist Development Council
2nd Choice:	The Gadsden County Community Development Advisory Committee
MEETING ATTENDANCE:	
If you're appointed to a committee, you're expected to attend regular meetings. Are you available to attend meetings at least once a month?:	Yes
What times are you available to attend meetings?:	Evenings

Form Page: Page 3

EXPERIENCE (If you wish to submit your professional resume, you may do so via email to Laurel Bradley at lbradley@gadsdencountyfl.gov.):	
Please describe or list any previous experience you have serving on committees.:	
Please list your educational background.:	
Please list your skills and experience that enable you to contribute to the committee(s)	

you are interested in volunteering with.:	
Professional licenses and/or designations, their effective date and whether said licenses are effective in Gadsden County::	
Please list any charitable or community activities in which you participate.:	
REFERENCES (you must provide at least one personal reference who IS NOT a family member):	
Reference #1's relationship to you::	Friend
First Name:	Eric
Last Name:	Hlnson
Contact #:	850-519-5393
Address:	Havana, Fl, FL 32333
Reference #2's relationship to you::	Friend
First Name:	Glenn
Last Name:	Sapp
Contact #:	850-363-4824
Address:	Havana, Havana, FL 32333

Contact Information

Contact One:	Stacey Hannigon shannigon@gadsdencountyfl.gov
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Workflow History

Status Update

Status:	Open
Step:	Submitted
Updated:	2015-09-27 21:46:43
Updated By:	eGov Strategies
Notes:	No Notes

Contituent's Messages

Service Norm:

Confirmation Message:

On behalf of the Gadsden County Board of County Commissioners, thank you for expressing an interest to serve your community by volunteering with one of our Citizen Advisory Committees. Your application has been forwarded to the County Administrator's Office for review. You will receive a follow-up phone call / email from the County Administrator's Executive Assistant, Laurel Bradley, within 48-hours. If you should have any questions or concerns prior to being contacted, please feel free to contact the **County Administrator's Office** at **850-875-8650**.

Important Legal Requirements for Advisory Committee Membership: As a member of an advisory committee, you will be obligated to follow any applicable laws regarding Government-In-The-Sunshine, code of ethics for Public Officers, and Public Records disclosure. The consequences of violating these applicable laws include criminal penalties, civil fines, and the voiding of any committee action and of any subsequent action by the Board of County Commissioners.



Action Center

Item Detail Report - 2015-RSWVQU

Submission Information

ID:	496
Item:	Citizen Advisory Committee Application
Tracking Num:	2015-RSWVQU
Submission Date:	2015-12-14 19:35:06

Submitter Responses

Form Page: Page 1

Date:	12/14/2015
APPLICANT:	
First Name:	Sam
Last Name:	Palmer
Occupation:	Retirfed
Employer:	
PHYSICAL ADDRESS:	
Address:	1225 Berry Street, Quincy, FL 32351
MAILING ADDRESS:	
Address:	1225 Berry Street, Quincy, FL 32351
CONTACT INFORMATION:	
Home Phone:	850-627-2673
Work Phone:	--
Mobile Phone:	850-509-3504
Email:	eugenesp@yahoo.com

Form Page: Page 2

APPLICATION DATA:	
Do you live in Gadsden County?:	Yes
Do you own property in Gadsden County?:	No

Do you CURRENTLY serve on a County Advisory Committee?:	No
If you currently serve on a County Advisory Committee, please list the name of that/those committee(s)::	
Have you PREVIOUSLY served on a County Advisory Committee?:	Yes
If you have previously served on a County Advisory Committee, please list the name of that/those committee(s) along with the beginning and ending dates of service::	Citizen Hospital Advisory, During the time when the Bid was approved Interested on serving on the Hospital Board
Are you interested in serving on any specific committee? If so, please indicate your 1st and 2nd choice below.:	
1st Choice:	The Gadsden Hospital Inc. Board of Directors
2nd Choice:	The Gadsden County Tourist Development Council
MEETING ATTENDANCE:	
If you're appointed to a committee, you're expected to attend regular meetings. Are you available to attend meetings at least once a month?:	Yes
What times are you available to attend meetings?:	Mornings,Afternoons,Evenings

Form Page: Page 3

EXPERIENCE (If you wish to submit your professional resume, you may do so via email to Laurel Bradley at lbradley@gadسدnecountyfl.gov.):	
Please describe or list any previous experience you have serving on committees.:	Citizen hospital advisory committee
Please list your educational background.:	Bs degree AA community college USAF
Please list your skills and experience that enable you to contribute to the committee(s)	Supervisory and management USAF Supervisory Florida State Hospital Many training

you are interested in volunteering with.:	workshops
Professional licenses and/or designations, their effective date and whether said licenses are effective in Gadsden County::	
Please list any charitable or community activities in which you participate.:	President NAACP Democratic Executive Committee
REFERENCES (you must provide at least one personal reference who IS NOT a family member):	
Reference #1's relationship to you::	not related
First Name:	Arrie
Last Name:	Battle
Contact #:	850-570-1296
Address:	919 Hardin Street, Quincy, FL 32351
Reference #2's relationship to you::	Uncle
First Name:	James
Last Name:	Palmer
Contact #:	850-627-8834
Address:	329 S. Patton, Quincy, FL 32351

Contact Information

Contact One:	Laurel Bradley lbradley@gadsdencountyfl.gov
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Workflow History

Status Update

Status:	Open
Step:	Submitted
Updated:	2015-12-14 19:35:06
Updated By:	eGov Strategies
Notes:	No Notes

Contituent's Messages

Service Norm:	
Confirmation Message:	<p>On behalf of the Gadsden County Board of County Commissioners, thank you for expressing an interest to serve your community by volunteering with one of our Citizen Advisory Committees. Your application has been forwarded to the County Administrator's Office for review. You will receive a follow-up phone call / email from the County Administrator's Executive Assistant, Laurel Bradley, within 48-hours. If you should have any questions or concerns prior to being contacted, please feel free to contact the County Administrator's Office at 850-875-8650.</p> <p><u>Important Legal Requirements for Advisory Committee Membership:</u> As a member of an advisory committee, you will be obligated to follow any applicable laws regarding Government-In-The-Sunshine, code of ethics for Public Officers, and Public Records disclosure. The consequences of violating these applicable laws include criminal penalties, civil fines, and the voiding of any committee action and of any subsequent action by the Board of County Commissioners.</p>



ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT

Name: Jerrod Holton		Date: 12/10/15	
Address: 50 MLK Blvd Midway, FL 32343		Email: JHolton@midwayfl.com	
Home Phone: 850-	Work Phone: 850-574-2365	Cell: 850-694-1705	
Occupation: Business Analyst	Employer: Department of Children & Families		
Do you live in Gadsden County? Yes		Do you own property in Gadsden County? NO	
Are you currently serving on a County Advisory Committee? If so, which one? NO		Have you previously served on a County Advisory Committee? If so, what committee and when? Tourist Development Council	
Are you interested in serving on any specific Committee? If so, please indicate:			
1 st Choice		2 nd Choice	
If you're appointed to a Committee, you're expected to attend regular meetings:			
Are you available to attend meetings at least once a month? Yes		YES	NO
What times are you available to attend meetings?		Morning	Evenings
Anytime			
In the space below, briefly describe or list the following: Any previous experience on other Committees; your educational background; your skills and experience that enable you to contribute to the Committee; any of your professional licenses and/or designations and indicate how long you held them and whether they are effective on Gadsden County; any charitable or community activities in which you participate; any reasons for your choice of the Committee indicated on this application. *** Please attach your resume. ***			
Please refer to resume			
References: (You must provide at least one personal reference who is not a family member)			
Name: David Knight		Telephone: 850-574-2353	
Address: MLK Blvd Midway FL 32343			
Name: Leslie Steele		Telephone: 850-508-7470	
Address: 2105 Sand Pine Drive Midway FL 32343			

Important Legal Requirements for Advisory Committee Membership: As a member of an advisory committee, you will be obligated to follow any applicable laws regarding Government-In-The-Sunshine, Code of ethics for Public Officers, and Public Records disclosure. The consequences of violating these applicable laws include criminal penalties, civil fines, and the voiding of any committee action and of any subsequent action by the Board of County Commissioners.

Please return Application to:
Laurel Bradley, Executive Assistant to the County Administrator
9 B East Jefferson Street
Quincy, Florida 32351
lbradley@gadsdencountyfl.gov
phone: 850-875-8650
fax: 850-662-3289

Focus/Education

I am currently pursuing a long-term commitment that is both creative and public service oriented. I earned a bachelor degree in Information Technology from Florida State University. I am a passionate leader with a six year history in understanding complex policies and presenting them in a clear and appealing manner to diverse groups. I understand the significance of going into the community, establishing relationships, building trust, working with the formal and informal leadership, and seeking commitment from community organizations and leaders to create processes for mobilizing the community. Key skills include:

- Community Education and Awareness
- Data Analysis
- Policy Implementation
- Organization & Follow-Through
- Project Management
- Relationship Building

Civic & Community Leadership Roles

Midway City Council (Term 2007-2011) and (Term 2011-2013) and (2015 - currently)

- Defeated opponent and elected to prestigious **City Councilman** position in 2007 to serve and represent over 5,000 constituents. Accumulated a wealth of knowledge in city and state government.
- Elected by fellow councilmen as **Mayor Pro-Tempore** in 2008 and **Mayor** in 2009 and 2013. Appointed to several committees including the Technical Advisory Committee, Capital Regional Transportation Planning Agency, and Florida League of Cities Finance and Taxation Committee.
- Governed a \$1.2 million budget
- Provided strategic direction as **Ex-Officio of the Community and Economic Development Committee** to spur business growth, tax revenue, and employment opportunities for our community. Joined efforts with regional economic development practitioners on best practices, regionalism initiatives, and public relations activities.
- Spearheaded the creation of a Community Redevelopment Area/Agency. Those efforts recouped an estimated \$100,000 in tax dollars to improve slum and blighted conditions that existed.

Organization Affiliations

- Young Elected Officials Network (YEO)
- League of Women Voters of Florida
- Florida League of Cities
- Northwest Florida League of Cities
- Gadsden County Chamber of Commerce
- FAMU Small Business Development Center

Professional Experience/History

State of Florida – Department of Children and Families

Title: Network Analyst

(May 2014 to Present)

- Provide accurate and timely desktop support
- Implement, maintain, and support multiple computer systems including hardware, software, and communication components
- Coordinate work assignments with management and other desktop staff
- Perform necessary follow-ups with customers to ensure efficient and quality solutions
- Identify patterns, series, and trends of technical occurrences using industry's best practices and procedures
- Maintain all assigned issues using Footprints
- Assist Tier 2 management with various tasks and projects

Micros Systems, Inc.

Title: Implementation Specialist

(June 2013 to October 2013)

- Worked as project manager providing training, configuration, and support to the hotel industry
- Installed Opera Property Management System
- Worked with interface installers to configure point-of-sales, pbx, and other pertinent interfaces
- Specialized in the night audit procedures training hotel staff how to conduct night audit
- Provided in person and on-call support with the navigation, operation, and functionality of Opera PMS

Gadsden County Schools

Title: Technology Training Specialist

(November 2010 to January 2013)

- Provided training and support to faculty and staff
- Assisted network staff with the implementation of new and emerging technologies
- Planned, organized, and implemented in-service programs and projects related to the District's instructional learning systems
- Performed program evaluations to ensure quality and appropriate usage of the instructional learning systems and make recommendations for improvement
- Served as a resource for teachers to incorporate the instructional learning system into their method and techniques of instruction

FAMU Small Business Development Center

Title: Certified Business Analyst

(January 2010 to November 2010)

- Served as counselor to pre-venture small business owners
- Conducted workshops and community awareness in reference business startup and business success
- Researched local, state, and federal programs to provide the latest trends in business development and retention
- Collaborated with local partners in review of business plans to prepare potential owners for business start-up loans

State of Florida - Department of Revenue

Title: Distributed Computer Systems Specialist / Management Analyst II

(April 2007 to November 2009)

- Analyzed the workforce of Department of Revenue and produced recommendations on hiring practices
- Analyzed and resolved hardware, software, and communication problems using trouble shooting processes
- Designed and configured computer systems with the appropriate hardware, operating systems software, application software, and communications components
- Co-managed a \$500,000 project to implement SharePoint to over 5,000 users
- Consulted with internal customers on expectations and needs.
- Conducted workshops and meetings

City of Tallahassee - Police Department

Title: Crime Analyst / MIS Applications Instructor

(May 2006 to April 2007)

- Prepared reference materials such as maps, bolos, and bulletins for quick response caused by crime sprees
- Conducted research to provide accurate and detailed information to upper management
- Entered data daily to track and analyze various crimes
- Conducted percentage analyses
- Processed requests for crime reports, accident/offense reports
- Worked closely with citizens to provide requested data of crime patterns, trends, and series
- Developed training manuals and How-To guides for the end users for various applications and computer hardware

Sonya Burns

From: jwh03e . [holton.jerrod@gmail.com]
Sent: Monday, December 07, 2015 3:51 PM
To: Sonya Burns
Subject: Re: TDC Documents

Hi Sonya,

Midway city council, at our regular council meeting last Thursday, approved my invitation to serve on the TDC. Please let me know additional information needed.

Thanks,
Jerrod

On Mon, Nov 23, 2015 at 2:58 PM, Sonya Burns <sburns@gadsdencountyfl.gov> wrote:

Sonya D. Burns

Gadsden County Board of County Commissioners

SHHP Housing and Tourist Development Council

Administrative Assistant II

Phone (850) 875-8659 - Direct Line 662-3306

Fax (850) 875-8899

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to whom it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.



ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT

Name: RICHARD FAUBER		Date: 12/15/15	
Address: 305 E King St		Email: INFO@MCTACONBIBL.COM	
Home Phone: 875-2526	Work Phone:	Cell: 529-0690	
Occupation: Law Keeper	Employer: MCTACON B & B		
Do you live in Gadsden County? yes		Do you own property in Gadsden County? yes	
Are you currently serving on a County Advisory Committee? If so, which one? NO		Have you previously served on a County Advisory Committee? If so, what committee and when? MAN 57	
Are you interested in serving on any specific Committee? If so, please indicate:			
1 st Choice		2 nd Choice	
If you're appointed to a Committee, you're expected to attend regular meetings.			
Are you available to attend meetings at least once a month?		YES	NO
What times are you available to attend meetings?		Morning	Evenings Anytime
In the space below, briefly describe or list the following: Any previous experience on other Committees; your educational background; your skills and experience that enable you to contribute to the Committee; any of your professional licenses and/or designations and indicate how long you held them and whether they are effective on Gadsden County; any charitable or community activities in which you participate; any reasons for your choice of the Committee indicated on this application. *** Please attach your resume. ***			
References: (You must provide at least one personal reference who is not a family member)			
Name: BILL MOCK		Telephone: 875-9444	
Address: QUINCY MUSIC THARE			
Name:		Telephone:	
Address:			

Important Legal Requirements for Advisory Committee Membership: As a member of an advisory committee, you will be obligated to follow any applicable laws regarding Government-In-The-Sunshine, Code of ethics for Public Officers, and Public Records disclosure. The consequences of violating these applicable laws include criminal penalties, civil fines, and the voiding of any committee action and of any subsequent action by the Board of County Commissioners.

Please return Application to:
Laurel Bradley, Executive Assistant to the County Administrator
9 B East Jefferson Street
Quincy, Florida 32351
lbradley@gadsdencountyfl.gov
phone: 850-875-8650
fax: 850-662-3289



ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT

Name: JOE MUNROE		Date: 12/13/2015
Address: 313 N. JACKSON ST. QUINCY, FL 32351		Email: JROEHUNCO AOL.COM
Home Phone: 850-627-6491	Work Phone: 850-662-1812	Cell: 703-483-1379
Occupation: EXECUTIVE DIRECTOR	Employer: QUINCY MAIN STREET, INC	
Do you live in Gadsden County? YES		Do you own property in Gadsden County? YES
Are you currently serving on a County Advisory Committee? If so, which one? NO		Have you previously served on a County Advisory Committee? If so, what committee and when? NO
Are you interested in serving on any specific Committee? If so, please indicate:		
1 st Choice TOURISM DEVELOPMENT COUNCIL	2 nd Choice	
If you're appointed to a Committee, you're expected to attend regular meetings.		
Are you available to attend meetings at least once a month?		YES NO
What times are you available to attend meetings? FLEXIBLE	Morning	Evenings Anytime
<p>In the space below, briefly describe or list the following: Any previous experience on other Committees; your educational background; your skills and experience that enable you to contribute to the Committee; any of your professional licenses and/or designations and indicate how long you held them and whether they are effective on Gadsden County; any charitable or community activities in which you participate; any reasons for your choice of the Committee indicated on this application. *** Please attach your resume. ***</p> <p>BS in ARCHITECTURAL STUDIES FROM LICENSED COMMERCIAL INTERIOR DESIGNER, WASH DC 35 YEARS HIGH-RISE LUXURY RESIDENTIAL MODEL HOMES BD. MEMBER of past V.P. GADSDEN ARTS CENTER BD. MEMBER, QUINCY MUSIC THEATRE BD MEMBER, QUINCY HISTORIC REVIEW COMMISSION</p> <p style="text-align: right;">CO-AUTHOR "IMAGES OF AMERICA, GADSDEN COUNTY" PUBLISHED 2013 ARCHITECTURAL PRESS</p> <p>I AM FOCUSED AS EXECUTIVE DIRECTOR OF QMS, TO TURN THE TOWN & COUNTY INTO A REGIONAL TOURIST DESTINATION. MAIN STREET SEEKS TO PROMOTE ECONOMIC VITALITY WITHIN THE CONTEXT OF HISTORIC PRESERVATION</p>		
References: (You must provide at least one personal reference who is not a family member)		
Name: DAVID Mc MILLAN		Telephone: 850-228-8758
Address: 323 N. Corry St. Quincy, FL 32351		
Name: BARBARA POPE		Telephone: (850) 627-1629
Address: 506 N JACKSON ST, QUINCY, FL 32351		

Important Legal Requirements for Advisory Committee Membership: As a member of an advisory committee, you will be obligated to follow any applicable laws regarding Government-In-The-Sunshine, Code of ethics for Public Officers, and Public Records disclosure. The consequences of violating these applicable laws include criminal penalties, civil fines, and the voiding of any committee action and of any subsequent action by the Board of County Commissioners.

Please return Application to:
 Laurel Bradley, Executive Assistant to the County Administrator
 9 B East Jefferson Street
 Quincy, Florida 32351
lbradley@gadsdencountyfl.gov
 phone: 850-875-8650
 fax: 850-662-3289



ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT

Name: <u>Nick Bhakta</u>		Date: <u>12/16/16</u>	
Address: <u>Midway, FL 32343</u>		Email:	
Home Phone:	Work Phone: <u>(850) 576-7300</u>	Cell:	
Occupation: <u>General Mgr.</u>	Employer: <u>Comfort Inn and Suites</u>		
Do you live in Gadsden County? <u>Yes</u>		Do you own property in Gadsden County? <u>Yes</u>	
Are you currently serving on a County Advisory Committee? If so, which one? <u>No</u>		Have you previously served on a County Advisory Committee? If so, what committee and when? <u>No</u>	
Are you interested in serving on any specific Committee? If so, please indicate:			
1 st Choice <u>TDC</u>		2 nd Choice	
If you're appointed to a Committee, you're expected to attend regular meetings.			
Are you available to attend meetings at least once a month?		<u>YES</u> NO	
What times are you available to attend meetings? <u>After 4:00pm</u>		Morning	<u>Evenings</u> Anytime
<p>In the space below, briefly describe or list the following: Any previous experience on other Committees; your educational background; your skills and experience that enable you to contribute to the Committee; any of your professional licenses and/or designations and indicate how long you held them and whether they are effective on Gadsden County; any charitable or community activities in which you participate; any reasons for your choice of the Committee indicated on this application. *** Please attach your resume. ***</p> <p style="font-size: 1.2em;"><u>Bed Tax Collector - Tourism Industry.</u></p>			
References: (You must provide at least one personal reference who is not a family member)			
Name: <u>Peter Patel</u>		Telephone: <u>(850) 322-3962</u>	
Address: <u>Quincy, FL 32351</u>			
Name:		Telephone:	
Address:			

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Select Year:

The 2015 Florida Statutes

<u>Title XI</u>	<u>Chapter 125</u>	<u>View Entire</u>
COUNTY ORGANIZATION AND INTERGOVERNMENTAL	COUNTY	<u>Chapter</u>
RELATIONS	GOVERNMENT	

125.0104 Tourist development tax; procedure for levying; authorized uses; referendum; enforcement. —

(1) **SHORT TITLE.**—This section shall be known and may be cited as the “Local Option Tourist Development Act.”

(2) **APPLICATION; DEFINITIONS.**—

(a) *Application.*—The provisions contained in chapter 212 apply to the administration of any tax levied pursuant to this section.

(b) *Definitions.*—For purposes of this section:

1. “Promotion” means marketing or advertising designed to increase tourist-related business activities.

2. “Tourist” means a person who participates in trade or recreation activities outside the county of his or her permanent residence or who rents or leases transient accommodations as described in paragraph (3)(a).

3. “Retained spring training franchise” means a spring training franchise that had a location in this state on or before December 31, 1998, and that has continuously remained at that location for at least the 10 years preceding that date.

(3) **TAXABLE PRIVILEGES; EXEMPTIONS; LEVY; RATE.**—

(a)1. It is declared to be the intent of the Legislature that every person who rents, leases, or lets for consideration any living quarters or accommodations in any hotel, apartment hotel, motel, resort motel, apartment, apartment motel, roominghouse, mobile home park, recreational vehicle park, condominium, or timeshare resort for a term of 6 months or less is exercising a privilege which is subject to taxation under this section, unless such person rents, leases, or lets for consideration any living quarters or accommodations which are exempt according to the provisions of chapter 212.

2.a. Tax shall be due on the consideration paid for occupancy in the county pursuant to a regulated short-term product, as defined in s. 721.05, or occupancy in the county pursuant to a product that would be deemed a regulated short-term product if the agreement to purchase the short-term right were executed in this state. Such tax shall be collected on the last day of occupancy within the county unless such consideration is applied to the purchase of a timeshare estate. The occupancy of an accommodation of a timeshare resort pursuant to a timeshare plan, a multisite timeshare plan, or an exchange transaction in an exchange program, as defined in s. 721.05, by the owner of a timeshare interest or such owner’s guest, which guest is not paying monetary consideration to the owner or to a third party for the benefit of the owner, is not a privilege subject to taxation under this section. A membership or transaction fee paid by a timeshare owner that does not provide the timeshare owner with the right to occupy any specific timeshare unit but merely provides the timeshare owner with the

(g) The person receiving the consideration for such rental or lease shall receive, account for, and remit the tax to the Department of Revenue at the time and in the manner provided for persons who collect and remit taxes under s. 212.03. The same duties and privileges imposed by chapter 212 upon dealers in tangible property, respecting the collection and remission of tax; the making of returns; the keeping of books, records, and accounts; and compliance with the rules of the Department of Revenue in the administration of that chapter shall apply to and be binding upon all persons who are subject to the provisions of this section. However, the Department of Revenue may authorize a quarterly return and payment when the tax remitted by the dealer for the preceding quarter did not exceed \$25.

(h) The Department of Revenue shall keep records showing the amount of taxes collected, which records shall also include records disclosing the amount of taxes collected for and from each county in which the tax authorized by this section is applicable. These records shall be open for inspection during the regular office hours of the Department of Revenue, subject to the provisions of s. 213.053.

(i) Collections received by the Department of Revenue from the tax, less costs of administration of this section, shall be paid and returned monthly to the county which imposed the tax, for use by the county in accordance with the provisions of this section. They shall be placed in the county tourist development trust fund of the respective county, which shall be established by each county as a condition precedent to receipt of such funds.

(j) The Department of Revenue is authorized to employ persons and incur other expenses for which funds are appropriated by the Legislature.

(k) The Department of Revenue shall promulgate such rules and shall prescribe and publish such forms as may be necessary to effectuate the purposes of this section.

(l) In addition to any other tax which is imposed pursuant to this section, a county may impose up to an additional 1-percent tax on the exercise of the privilege described in paragraph (a) by majority vote of the governing board of the county in order to:

1. Pay the debt service on bonds issued to finance the construction, reconstruction, or renovation of a professional sports franchise facility, or the acquisition, construction, reconstruction, or renovation of a retained spring training franchise facility, either publicly owned and operated, or publicly owned and operated by the owner of a professional sports franchise or other lessee with sufficient expertise or financial capability to operate such facility, and to pay the planning and design costs incurred prior to the issuance of such bonds.

2. Pay the debt service on bonds issued to finance the construction, reconstruction, or renovation of a convention center, and to pay the planning and design costs incurred prior to the issuance of such bonds.

3. Pay the operation and maintenance costs of a convention center for a period of up to 10 years. Only counties that have elected to levy the tax for the purposes authorized in subparagraph 2. may use the tax for the purposes enumerated in this subparagraph. Any county that elects to levy the tax for the purposes authorized in subparagraph 2. after July 1, 2000, may use the proceeds of the tax to pay the operation and maintenance costs of a convention center for the life of the bonds.

4. Promote and advertise tourism in the State of Florida and nationally and internationally; however, if tax revenues are expended for an activity, service, venue, or event, the activity, service, venue, or event shall have as one of its main purposes the attraction of tourists as evidenced by the promotion of the activity, service, venue, or event to tourists.

The provision of paragraph (b) which prohibits any county authorized to levy a convention development tax pursuant to s. 212.0305 from levying more than the 2-percent tax authorized by this section, and the

to levy a convention development tax pursuant to s. 212.0305 from levying more than the 2-percent tax authorized by this section shall not apply to the additional tax authorized by this paragraph in counties which levy convention development taxes pursuant to s. 212.0305(4)(a). Subsection (4) does not apply to the adoption of the additional tax authorized in this paragraph. The effective date of the levy and imposition of the tax authorized under this paragraph is the first day of the second month following approval of the ordinance by the board of county commissioners or the first day of any subsequent month specified in the ordinance. A certified copy of such ordinance shall be furnished by the county to the Department of Revenue within 10 days after approval of the ordinance.

(4) ORDINANCE LEVY TAX; PROCEDURE.—

(a) The tourist development tax shall be levied and imposed pursuant to an ordinance containing the county tourist development plan prescribed under paragraph (c), enacted by the governing board of the county. The ordinance levying and imposing the tourist development tax shall not be effective unless the electors of the county or the electors in the subcounty special district in which the tax is to be levied approve the ordinance authorizing the levy and imposition of the tax, in accordance with subsection (6). The effective date of the levy and imposition of the tax shall be the first day of the second month following approval of the ordinance by referendum, as prescribed in subsection (6), or the first day of any subsequent month as may be specified in the ordinance. A certified copy of the ordinance shall be furnished by the county to the Department of Revenue within 10 days after approval of such ordinance. The governing authority of any county levying such tax shall notify the department, within 10 days after approval of the ordinance by referendum, of the time period during which the tax will be levied.

(b) At least 60 days prior to the enactment of the ordinance levying the tax, the governing board of the county shall adopt a resolution establishing and appointing the members of the county tourist development council, as prescribed in paragraph (e), and indicating the intention of the county to consider the enactment of an ordinance levying and imposing the tourist development tax.

(c) Prior to enactment of the ordinance levying and imposing the tax, the county tourist development council shall prepare and submit to the governing board of the county for its approval a plan for tourist development. The plan shall set forth the anticipated net tourist development tax revenue to be derived by the county for the 24 months following the levy of the tax; the tax district in which the tourist development tax is proposed; and a list, in the order of priority, of the proposed uses of the tax revenue by specific project or special use as the same are authorized under subsection (5). The plan shall include the approximate cost or expense allocation for each specific project or special use.

(d) The governing board of the county shall adopt the county plan for tourist development as part of the ordinance levying the tax. After enactment of the ordinance levying and imposing the tax, the plan of tourist development may not be substantially amended except by ordinance enacted by an affirmative vote of a majority plus one additional member of the governing board.

(e) The governing board of each county which levies and imposes a tourist development tax under this section shall appoint an advisory council to be known as the “(name of county) Tourist Development Council.” The council shall be established by ordinance and composed of nine members who shall be appointed by the governing board. The chair of the governing board of the county or any other member of the governing board as designated by the chair shall serve on the council. Two members of the council shall be elected municipal officials, at least one of whom shall be from the most populous municipality in the county or subcounty special taxing district in which the tax is levied. Six members of the council shall be persons who are involved in the tourist industry and who have demonstrated an

obligated by a county in the financial plan for a federally authorized shore protection project may not be used or loaned for any other purpose. In counties of fewer than 100,000 population, up to 10 percent of the revenues from the tourist development tax may be used for beach park facilities.

Subparagraphs 1. and 2. may be implemented through service contracts and leases with lessees that have sufficient expertise or financial capability to operate such facilities.

(b) Tax revenues received pursuant to this section by a county of less than 750,000 population imposing a tourist development tax may only be used by that county for the following purposes in addition to those purposes allowed pursuant to paragraph (a): to acquire, construct, extend, enlarge, remodel, repair, improve, maintain, operate, or promote one or more zoological parks, fishing piers or nature centers which are publicly owned and operated or owned and operated by not-for-profit organizations and open to the public. All population figures relating to this subsection shall be based on the most recent population estimates prepared pursuant to the provisions of s. 186.901. These population estimates shall be those in effect on July 1 of each year.

(c) The revenues to be derived from the tourist development tax may be pledged to secure and liquidate revenue bonds issued by the county for the purposes set forth in subparagraphs (a)1., 2., and 5. or for the purpose of refunding bonds previously issued for such purposes, or both; however, no more than 50 percent of the revenues from the tourist development tax may be pledged to secure and liquidate revenue bonds or revenue refunding bonds issued for the purposes set forth in subparagraph (a) 5. Such revenue bonds and revenue refunding bonds may be authorized and issued in such principal amounts, with such interest rates and maturity dates, and subject to such other terms, conditions, and covenants as the governing board of the county shall provide. The Legislature intends that this paragraph be full and complete authority for accomplishing such purposes, but such authority is supplemental and additional to, and not in derogation of, any powers now existing or later conferred under law.

(d) Any use of the local option tourist development tax revenues collected pursuant to this section for a purpose not expressly authorized by paragraph (3)(l) or paragraph (3)(n) or paragraph (a), paragraph (b), or paragraph (c) of this subsection is expressly prohibited.

(6) REFERENDUM.—

(a) No ordinance enacted by any county levying the tax authorized by paragraphs (3)(b) and (c) shall take effect until the ordinance levying and imposing the tax has been approved in a referendum election by a majority of the electors voting in such election in the county or by a majority of the electors voting in the subcounty special tax district affected by the tax.

(b) The governing board of the county levying the tax shall arrange to place a question on the ballot at the next regular or special election to be held within the county, substantially as follows:

FOR the Tourist Development Tax

~~AGAINST the Tourist Development Tax.~~

(c) If a majority of the electors voting on the question approve the levy, the ordinance shall be deemed to be in effect.

(d) In any case where a referendum levying and imposing the tax has been approved pursuant to this section and 15 percent of the electors in the county or 15 percent of the electors in the subcounty special district in which the tax is levied file a petition with the board of county commissioners for a referendum to repeal the tax, the board of county commissioners shall cause an election to be held for the repeal of the tax which election shall be subject only to the outstanding bonds for which the tax has been pledged. However, the repeal of the tax shall not be effective with respect to any portion of taxes

and detailed justification for all travel and entertainment-related expenditures made pursuant to this subsection shall be shown on the travel expense voucher or attached thereto. Transportation and other incidental expenses, other than those provided in s. 112.061, shall only be authorized for officers and employees of the agency, other authorized persons, travel writers, tour brokers, or other persons connected with the tourist industry when traveling pursuant to paragraph (c). All other transportation and incidental expenses pursuant to this subsection shall be as provided in s. 112.061. Operational or promotional advancements, as defined in s. 288.35(4), obtained pursuant to this subsection, shall not be commingled with any other funds.

(b) Pay by advancement or reimbursement, or a combination thereof, the costs of per diem and incidental expenses of officers and employees of the agency and other authorized persons, for foreign travel at the current rates as specified in the federal publication "Standardized Regulations (Government Civilians, Foreign Areas)." The provisions of this paragraph shall apply for any officer or employee of the agency traveling in foreign countries for the purposes of promoting tourism and travel to the county, if such travel expenses are approved and certified by the agency head from whose funds the traveler is paid. As used in this paragraph, the term "authorized person" shall have the same meaning as provided in s. 112.061(2)(e). With the exception of provisions concerning rates of payment for per diem, the provisions of s. 112.061 are applicable to the travel described in this paragraph. As used in this paragraph, "foreign travel" means all travel outside the United States. Persons traveling in foreign countries pursuant to this subsection shall not be entitled to reimbursements or advancements pursuant to s. 112.061(6)(a)2.

(c) Pay by advancement or reimbursement, or by a combination thereof, the actual reasonable and necessary costs of travel, meals, lodging, and incidental expenses of officers and employees of the agency and other authorized persons when meeting with travel writers, tour brokers, or other persons connected with the tourist industry, and while attending or traveling in connection with travel or trade shows. With the exception of provisions concerning rates of payment, the provisions of s. 112.061 are applicable to the travel described in this paragraph.

(d) Undertake marketing research and advertising research studies and provide reservations services and convention and meetings booking services consistent with the authorized uses of revenue as set forth in subsection (5).

1. Information given to a county tourism promotion agency which, if released, would reveal the identity of persons or entities who provide data or other information as a response to a sales promotion effort, an advertisement, or a research project or whose names, addresses, meeting or convention plan information or accommodations or other visitation needs become booking or reservation list data, is exempt from s. 119.07(1) and from s. 24(a), Art. I of the State Constitution.

2. The following information, when held by a county tourism promotion agency, is exempt from s. 119.07(1) and from s. 24(a), Art. I of the State Constitution:

- a. A trade secret, as defined in s. 812.081.
- b. Booking business records, as defined in s. 255.047.
- c. Trade secrets and commercial or financial information gathered from a person and privileged or confidential, as defined and interpreted under 5 U.S.C. s. 552(b)(4), or any amendments thereto.
- (e) Represent themselves to the public as convention and visitors bureaus, visitors bureaus, tourist development councils, vacation bureaus, or county tourism promotion agencies operating under any other name or names specifically designated by ordinance.

(10) LOCAL ADMINISTRATION OF TAX.—

day following the date the tax is due and payable pursuant to s. 212.11 until the date the department issues a voucher to request the Chief Financial Officer to issue the payment warrant. The warrant shall be issued within 7 days after the request.

(c) If an overdistribution of taxes is made by the department, interest shall be paid on the overpaid amount beginning on the date the warrant including the overpayment was issued until the third working day following the due date of the payment period from which the overpayment is being deducted. The interest on an overpayment shall be calculated using the average daily rate from the applicable calendar quarter and shall be deducted from moneys distributed to the county under this section.

History.—ss. 1, 2, 3, 4, 5, 6, 7, 8, ch. 77-209; s. 3, ch. 79-359; s. 72, ch. 79-400; s. 4, ch. 80-209; s. 2, ch. 80-222; s. 5, ch. 83-297; s. 1, ch. 83-321; s. 40, ch. 85-55; s. 1, ch. 86-4; s. 76, ch. 86-163; s. 61, ch. 87-6; s. 1, ch. 87-99; s. 35, ch. 87-101; s. 1, ch. 87-175; s. 5, ch. 87-280; s. 4, ch. 88-226; s. 6, ch. 88-243; s. 2, ch. 89-217; ss. 31, 66, ch. 89-356; s. 2, ch. 89-362; s. 1, ch. 90-107; s. 1, ch. 90-349; s. 81, ch. 91-45; s. 230, ch. 91-224; s. 3, ch. 92-175; s. 1, ch. 92-204; s. 32, ch. 92-320; s. 4, ch. 93-233; s. 1, ch. 94-275; s. 3, ch. 94-314; s. 37, ch. 94-338; s. 3, ch. 94-353; s. 1, ch. 95-133; s. 1434, ch. 95-147; s. 3, ch. 95-304; s. 1, ch. 95-360; s. 1, ch. 95-416; ss. 44, 46, ch. 96-397; s. 43, ch. 96-406; s. 15, ch. 97-99; s. 1, ch. 98-106; s. 58, ch. 99-2; s. 1, ch. 99-287; ss. 6, 11, 14, ch. 2000-312; s. 11, ch. 2000-351; s. 14, ch. 2001-252; s. 10, ch. 2002-265; s. 1, ch. 2003-34; s. 1, ch. 2003-37; s. 2, ch. 2003-78; s. 145, ch. 2003-261; s. 1, ch. 2005-96; s. 1, ch. 2009-133; s. 1, ch. 2012-180; s. 1, ch. 2013-168.



ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT

Name: <u>CAROLYN FORD</u>		Date: <u>12-11-15</u>	
Address: <u>P.O. Box 326</u>		Email: <u>NFEDC BOSSNFEDC@gmail.com</u>	
Home Phone: <u>850-621-2417</u>	Work Phone: <u>850-856-5025</u>	Cell: <u>850-933-9404</u>	
Occupation:	Employer: <u>NFEDC</u>		
Do you live in Gadsden County? <u>yes</u>		Do you own property in Gadsden County? <u>yes</u>	
Are you currently serving on a County Advisory Committee? If so, which one? <u>no</u>		Have you previously served on a County Advisory Committee? If so, what committee and when? <u>no</u>	
Are you interested in serving on any specific Committee? If so, please indicate:			
1 st Choice <u>Tourist Development</u>		2 nd Choice	
If you're appointed to a Committee, you're expected to attend regular meetings.			
Are you available to attend meetings at least once a month?		<input checked="" type="radio"/> YES <input type="radio"/> NO	
What times are you available to attend meetings?		<input type="radio"/> Morning	<input type="radio"/> Evenings <input checked="" type="radio"/> Anytime
In the space below, briefly describe or list the following: Any previous experience on other Committees; your educational background; your skills and experience that enable you to contribute to the Committee; any of your professional licenses and/or designations and indicate how long you held them and whether they are effective on Gadsden County; any charitable or community activities in which you participate; any reasons for your choice of the Committee indicated on this application. *** Please attach your resume. ***			
References: (You must provide at least one personal reference who is not a family member)			
Name: <u>Avonnette Henry</u>		Telephone: <u>850-556-1347</u>	
Address: <u>635 South Cleveland St. Quincy Fl. 32351</u>			
Name: <u>Lizzie Thomas</u>		Telephone:	
Address: <u>19 Porro Street. Quincy, Fl. 32351</u>			

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