

Board of County Commissioners

Agenda Request

Date of Meeting: January 5, 2016

Date Submitted: December 15, 2015

To: Honorable Chairperson and Members of the Board

From: Robert M. Presnell, County Administrator
Arthur Lawson, Sr., Assistant County Administrator

Subject: Approval to Award Bid #15-15 for Security Services for the Quincy Library to Barkley Security

Statement of Issue:

This agenda item seeks Board approval to rescind the award of bid #15-15 to Knight Security Services of Gainesville, Florida for security guard services for the Quincy Public Library and award the bid to the second low bidder, Barkley Security Services of Quincy, Florida.

Background:

Staff solicited bids for vendors interested in providing security guard services for the Quincy Public Library. Five bids were received, see attached bid tabulation form. The apparent low bidder was Knight Security Services at \$12.00 per hour. On October 6, 2015, the Board awarded bid #15-15 to Knight Security Services of Gainesville, Florida. Library staff requested that the services with Knight be terminated due to inadequate services. Knight Security has been advised via certified letter that their services will be terminated after thirty days' notice.

Analysis:

The security services with Knight Security will terminate on January 8, 2016. Therefore, staff is requesting approval to award the bid to provide security guard services for the Library to the second low bidder, Barkley Security Services. The contract with the new vendor will begin upon Board approval and bid award.

Fiscal Impact:

It is estimated that a minimum of 24 hours per week will be required. The second low bid is \$12.10 per hour. The funds are budgeted in the Library's 2015-16 fiscal year budget.

Options:

1. Approval to rescind the award of bid #15-15 for security guard services to Knight Security Services of Gainesville, Florida for the Quincy Public Library and award the bid to the second low bidder Barkley Security Services of Quincy, Florida.
2. Do not award the bid to Barkley Security Services.
3. Board Direction.

County Administrator's Recommendation:

Option 1:

Attachment:

1. Bid Tabulation Form

BID TABULATION FORM

BID TITLE: Security Guard Services BID NUMBER: 15-15 OPENING DATE: 8-28-15 TIME OF OPENING: 10:00 a.m.	OPENED BY: Shelia Faircloth TABULATED BY: Shelia Faircloth VERIFIED BY: Arthur Lawson, Sr. Page 1
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BIDDER LIST	BID AMOUNT	MET SPECS	NOTES
American Guard Services 1299 E. Artesia Blvd, Suite 200 Carson, CA 90746	\$12.44 hr.		
State Security & Investigation Services 1228 East 7 th Avenue, Suite 200 Tampa, FL 33605	\$18.45 hr.		
Palmetto Security Services 1020 E Lafayette Street, Suite 201 Tallahassee, FL 32301	\$16.00 hr.		
Knight Security Services 3935 NW 31 st Terrace Gainesville, FL 32605	\$12.00 hr.		
Barkley Security Agency, Inc. 18229 Blue Star Highway Quincy, FL 32351	\$12.10 hr.		
Adjourned @ 10:11 a.m.			