

Board of County Commissioners Agenda Request

Date of Meeting: January 5, 2016

Date Submitted: December 16, 2015

To: Honorable Chairperson and Members of the Board

From: Robert M. Presnell, County Administrator
Arthur Lawson, Sr., Assistant County Administrator

Subject: Appointment/Reappointment of Board Members of Gadsden Hospital, Inc.

Statement of Issue:

This agenda item seeks Board approval of appointments/reappointments to the Gadsden Hospital Inc. Board of Directors.

Background and Analysis:

The relevant requirements based on the Articles and Bylaws of GHI can be summarized as follows:

- All GHI Board members are appointed by and serve at the discretion of the Board of County Commissioners of Gadsden County.
- All GHI Board members must be residents of Gadsden County or a person that owns or a full-time employee of a business with a permanent location in Gadsden County.
- GHI Board member terms are for 5 years with eligibility of reappointment. Terms run on a calendar year basis.
- The GHI Board should have nine members. However, as few as five and as many as eleven are authorized.
- One director should to be a doctor, but the Board is authorized to act without a physician member.
- There are supposed to be three groups of directors with staggered terms.
- The Board of County Commissioners is supposed to be given a 90-day notice of the term expiration of any director unless there is a resignation. In this case, notice is to be given as soon as reasonably possible.

- Board members automatically carry over if the term expires without either a reappointment or replacement member.

The terms of three of the current members, Sheila Atkins, Fred Dudley, and Herb Sheheane expired on December 31, 2015. Chairman Craig McMillan reached out to the three members to verify their willingness to continue to serve as Board members. Fred Dudley and Herb Sheheane responded and are willing to continue to serve; however, Sheila Atkins did not respond.

Also, in 2015 Shaia Rene' Simmons moved from our area which leaves her position vacant as well. Her position term expires on 12/31/17.

On December 14, 2015, an advisory committee application for board appointment was received from Arriane Graham (see attached application), stating interest in serving on the Gadsden Hospital Inc. Board of Directors.

On December 16, 2014, an advisory committee application for board appointment was received from Sam Palmer (see attached application), stating interest in serving on the Gadsden Hospital Inc. Board of Directors.

Below are the GHI Board of Director's current members and terms:

CLASS ONE: (Term to expire 12/31/2015)

Sheila Atkins
Fred Dudley
Herb Sheheane

CLASS TWO: (Term to expire 12/31/2017)

James Suber
Scott Whitehead
Shaia Rene' Simmons

CLASS THREE: (Term to expire 12/31/2019)

Craig McMillan
Dr. Hantz Hercule
Arrie Battles

Fiscal Impact:

The Board of GHI serves on a volunteer basis. GHI has no staff separate from the County. There is no fiscal impact to making these appointments.

Options:

1. Re-appoint Herb Sheheane and Fred Dudley for another term; appoint a representative to replace Sheila Atkins, and appoint a representative to serve the remainder of Shaia Rene' Simmons term.
2. Appoint 3 new members and a representative to serve the remainder of Shaia Rene' Simmons' term.
3. Board direction.

County Administrator's Recommendation:

Option 3

Attachments:

Application – Arriane Graham

Application – Sam Palmer



ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT

Name: ARRIANE GRAHAM		Date: 12-11-15	
Address: 395 Foxfire Ct. Quincy FL 32351		Email: ARRIANEM@AOL.COM	
Home Phone: (850) 875-4933	Work Phone:	Cell: 850 933 2296	
Occupation: Reg Nurse	Employer:		
Do you live in Gadsden County? yes		Do you own property in Gadsden County? yes	
Are you currently serving on a County Advisory Committee? If so, which one? no		Have you previously served on a County Advisory Committee? If so, what committee and when? no	
Are you interested in serving on any specific Committee? If so, please indicate:			
1 st Choice Hospital		2 nd Choice	
If you're appointed to a Committee, you're expected to attend regular meetings.			
Are you available to attend meetings at least once a month?		<input checked="" type="radio"/> YES	<input type="radio"/> NO
What times are you available to attend meetings?		Morning	Evenings <input checked="" type="radio"/> Anytime
In the space below, briefly describe or list the following: Any previous experience on other Committees; your educational background; your skills and experience that enable you to contribute to the Committee; any of your professional licenses and/or designations and indicate how long you held them and whether they are effective on Gadsden County; any charitable or community activities in which you participate; any reasons for your choice of the Committee indicated on this application. *** Please attach your resume. ***			
<p>Registered Nurse - State of Florida License number: RN3165512 Issued 5/29/1997</p>			
<p>RECEIVED DEC 14 2015 COUNTY ADMINISTRATOR'S OFFICE</p>			
References: (You must provide at least one personal reference who is not a family member)			
Name: Pauline Powell		Telephone: 850 933 1967	
Address: 190 Powell Circle Quincy FL 32352			
Name: Tina Moore-Baker		Telephone: 850 443-7507	
Address: 39 Atsco Street Quincy FL 32352			

Important Legal Requirements for Advisory Committee Membership: As a member of an advisory committee, you will be obligated to follow any applicable laws regarding Government-In-The-Sunshine, Code of ethics for Public Officers, and Public Records disclosure. The consequences of violating these applicable laws include criminal penalties, civil fines, and the voiding of any committee action and of any subsequent action by the Board of County Commissioners.

Please return Application to:
 Laurel Bradley, Executive Assistant to the County Administrator
 9 B East Jefferson Street
 Quincy, Florida 32351
lbradley@gadsdencountyfl.gov
 phone: 850-875-8650
 fax: 850-662-3289

Arriane Graham

Post Office Box 94
Quincy, Florida 32353
(850) 875-4933
Arrianem@aol.com

Education

1991-1993 Associates in Arts Degree, Tallahassee Community College
1993-1996 Bachelors of Science Degree in Nursing, Florida Agricultural and Mechanical University
2003-2006 Advanced Degree in Midwifery Sciences, Renaissance Institute

Relevant Experience

- 2004 - Programs Manager, North Florida Educational Development Corporation
Manage the administration of Programs, Projects as well as contractual agreements and grant funding sources in the Wellsprings Initiative and Project HOPE.
- 2000- Maxim Healthcare, Registered Nurse
ICU, PCU, Emergency Room, Jackson County Hospital; Critical Care, Select Specialty; Correctional Nursing, Florida Department of Correction; Behavioral Nursing, Devereaux and Appalachian Forest Youth Camp; Psychiatric Nursing, Florida State Hospital and MRDP.
- 2002 - 2004 Charge Nurse, Miracle Hill Nursing and Convalescent Home.
Supervise a 60 bed unit of geriatric residents. Monitored procedures and policies to ensure adequate rehabilitation and medical care. Interact with physicians, pharmacists, social services, dietary, and physical therapy, to ensure total care of the geriatric population.
- 2000 - 2002 Nursing Instructor, Gadsden County Schools
Licensed Practical Nursing Instructor, in which I instructed students in the basic theories of nursing. Career counseling in the many avenues of nursing.
- 1996 - 2000 Director of Nursing Services, Tallahassee Convalescence Home
I supervised a 120 bed facility. I formulated policies and procedures and implemented them in compliance to state and federal regulations. Monitored programs for proficiency to ensure services were provided to each residence. I began my tenure here as a staff nurse and progressed to the Director until it closed.



Action Center Item Detail Report - 2015-RSWVQU

Submission Information

ID:	496
Item:	Citizen Advisory Committee Application
Tracking Num:	2015-RSWVQU
Submission Date:	2015-12-14 19:35:06

Submitter Responses

Form Page: Page 1

Date:	12/14/2015
APPLICANT:	
First Name:	Sam
Last Name:	Palmer
Occupation:	Retirfed
Employer:	
PHYSICAL ADDRESS:	
Address:	1225 Berry Street, Quincy, FL 32351
MAILING ADDRESS:	
Address:	1225 Berry Street, Quincy, FL 32351
CONTACT INFORMATION:	
Home Phone:	850-627-2673
Work Phone:	--
Mobile Phone:	850-509-3504
Email:	eugenesjp@yahoo.com

Form Page: Page 2

APPLICATION DATA:	
Do you live in Gadsden County?:	Yes
Do you own property in Gadsden County?:	No

Do you CURRENTLY serve on a County Advisory Committee?:	No
If you currently serve on a County Advisory Committee, please list the name of that/those committee(s)::	
Have you PREVIOUSLY served on a County Advisory Committee?:	Yes
If you have previously served on a County Advisory Committee, please list the name of that/those committee(s) along with the beginning and ending dates of service::	Citizen Hospital Advisory, During the time when the Bid was approved Interested on serving on the Hospital Board
Are you interested in serving on any specific committee? If so, please indicate your 1st and 2nd choice below.:	
1st Choice:	The Gadsden Hospital Inc. Board of Directors
2nd Choice:	The Gadsden County Tourist Development Council
MEETING ATTENDANCE:	
If you're appointed to a committee, you're expected to attend regular meetings. Are you available to attend meetings at least once a month?:	Yes
What times are you available to attend meetings?:	Mornings,Afternoons,Evenings

Form Page: Page 3

EXPERIENCE (If you wish to submit your professional resume, you may do so via email to Laurel Bradley at lbradley@gadsdencountyfl.gov.):	
Please describe or list any previous experience you have serving on committees.:	Citizen hospital advisory committee
Please list your educational background.:	Bs degree AA community college USAF
Please list your skills and experience that enable you to contribute to the committee(s)	Supervisory and management USAF Supervisory Florida State Hospital Many training

you are interested in volunteering with.:	workshops
Professional licenses and/or designations, their effective date and whether said licenses are effective in Gadsden County.:	
Please list any charitable or community activities in which you participate.:	President NAACP Democratic Executive Committee
REFERENCES (you must provide at least one personal reference who IS NOT a family member):	
Reference #1's relationship to you.:	not related
First Name:	Arrie
Last Name:	Battle
Contact #:	850-570-1296
Address:	919 Hardin Street, Quincy, FL 32351
Reference #2's relationship to you.:	Uncle
First Name:	James
Last Name:	Palmer
Contact #:	850-627-8834
Address:	329 S. Patton, Quincy, FL 32351

Contact Information

Contact One:	Laurel Bradley lbradley@gadsdencountyfl.gov
---------------------	--

Workflow History

Status Update

Status:	Open
Step:	Submitted
Updated:	2015-12-14 19:35:06
Updated By:	eGov Strategies
Notes:	No Notes

Contituent's Messages

Service Norm:	
Confirmation Message:	<p>On behalf of the Gadsden County Board of County Commissioners, thank you for expressing an interest to serve your community by volunteering with one of our Citizen Advisory Committees. Your application has been forwarded to the County Administrator's Office for review. You will receive a follow-up phone call / email from the County Administrator's Executive Assistant, Laurel Bradley, within 48-hours. If you should have any questions or concerns prior to being contacted, please feel free to contact the County Administrator's Office at 850-875-8650.</p> <p><u>Important Legal Requirements for Advisory Committee Membership:</u> As a member of an advisory committee, you will be obligated to follow any applicable laws regarding Government-In-The-Sunshine, code of ethics for Public Officers, and Public Records disclosure. The consequences of violating these applicable laws include criminal penalties, civil fines, and the voiding of any committee action and of any subsequent action by the Board of County Commissioners.</p>