

## **Board of County Commissioners Agenda Request**

**Date of Meeting:** May 16, 2017

**Date Submitted:** April 27, 2017

**To:** Honorable Chairperson and Members of the Board

**From:** Robert M. Presnell, County Administrator  
Curtis Young, Public Works Director

**Subject:** Approval of Task Order 2017-001 with DPB & Associates, Consulting Engineers, for Construction Administration and Inspection Services for Phase III of the Gadsden County Road Improvements Projects

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### **Statement of Issues:**

This agenda item seeks Board approval for Task Order 2017-001 with DPB & Associates for construction administration and inspection services for Phase III of the Gadsden County Road Improvements Projects in County Districts 2, 3 and 4; and authorize the Chairperson to sign.

### **Background:**

The County is proceeding with Phase III of the county roadway improvements program for County Districts 2, 3 and 4. A list of the Phase III roadway improvements, which are to be funded by Gadsden County, is provided as an attachment to the referenced Task Order. County engineering consultant, Dewberry Engineers, Inc. is currently providing engineering design services for the Phase III projects with County engineering consultant, DPB & Associates, to provide construction administration and inspection services for the Phase III roadway improvements program. The attached task order will authorize DPB & Associates to provide construction administration inspection services for Phase III projects.

### **Analysis:**

DPB & Associates has prepared Task Order 2017-001 in the amount of \$25,500.00 to provide construction administration and inspection services for the County's Phase III road improvements projects. The Task Order and respective fees are consistent with previous task orders for similar services on Phase I and Phase II of the roadway improvements program. Approval of the Task Order will authorize DPB & Associates to provide construction administration and inspection services in conjunction with the Phase III projects in coordination with the project engineering design services provided by Dewberry Engineers Inc.

**Fiscal Impact:**

The fiscal impact to Gadsden County will be \$25,500.00 in payment for construction administration and inspection services for all Phase III projects.

**Options:**

1. Approve Task Order 2017-001 authorizing DPB & Associates to provide construction administration and inspection services for Phase III of the Gadsden County Road Improvements Projects and authorize the Chairperson to sign.
2. Do not approve.
3. Board direction.

**County Administrator's Recommendation:**

Option 1

**Attachments:**

DPB & Associates Task Order 2017-001

Task Order 2017-001

Construction Administration and Inspection Services  
Phase-III Gadsden County Road Improvements Project  
Gadsden County, Florida

**Gadsden County, Florida**

**PROJECT: Phase-III Gadsden County Road Improvements Project**

**SERVICES: Construction Administration and Inspection Services**

In accordance with the terms and conditions set forth in the Civil Engineering Consulting Services Contract, dated November 10, 2016, between Gadsden County Florida (COUNTY) and DPB & ASSOCIATES, LLC (ENGINEER), the ENGINEER hereby agrees to provide to the COUNTY the services specified in the attached Exhibit A - Scope of Services for the above referenced project. The method of compensation for such services is set forth in this Task Order and shall not exceed \$25,500.00 without authorization from the COUNTY.

**OBJECTIVE**

The purpose of this professional services assignment is to provide construction administration and inspection services for the COUNTY's Phase III-Gadsden County Road Improvements Project.

**PROJECT DESCRIPTION**

The COUNTY proposes to fund and construct Phase-III of the roadway improvements from the Gadsden County Road Improvements Program. Project engineering design services are to be provided by County engineering consultant, Preble-Rish, Inc. with project construction administration and inspection services provided by County engineering consultant, DPB and Associates, the ENGINEER.

**SCOPE OF SERVICES**

The COUNTY requires professional engineering and technical services to provide construction administration and inspection services for the Phase-III roadway improvements as described in attached Exhibit A – Scope of Services.

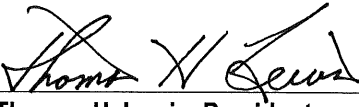
**COMPENSATION AND METHOD OF PAYMENT**

The ENGINEER will provide construction administration and inspection services for the Phase-III roadway improvements in accordance with the following lump sum fee. The compensation to be paid to the ENGINEER for providing the services described in the attached Exhibit A - Scope of Services shall be a Lump Sum Fee of \$25,500.00 for labor and associated project costs. The ENGINEER will submit invoices to the COUNTY for work performed during each calendar month. Invoicing will be in an approved COUNTY format accompanied by a brief description of the work effort completed during the billing period.

Should the COUNTY terminate a task or tasks for any reason other than the ENGINEER'S unsatisfactory performance, the ENGINEER will be compensated for the work performed up to the date of termination. Should the COUNTY terminate a task or tasks or the entire contract due to the ENGINEER'S unsatisfactory performance, then the COUNTY will only compensate the ENGINEER for work that is acceptable to the COUNTY.

**DPB & ASSOCIATES, LLC**

**GADSDEN COUNTY, FLORIDA**

by:  3/15/17  
Thomas H. Lewis, President Date

by: \_\_\_\_\_  
Commissioner Sherrie Taylor, Chairperson, Date

**Exhibit A**  
**Scope of Services**  
**Construction Administration and Inspection Services**  
**2017 Roadway Improvements**  
**Gadsden County, Florida**

The COUNTY has requested and the ENGINEER will provide the following professional engineering and technical services as construction administration and inspection services for various roadway improvement projects constructed as part of the COUNTY's 2017 Roadway Improvements Program.

**A. CONSTRUCTION ADMINISTRATION AND INSPECTION**

The ENGINEER will provide construction administration and inspection services utilizing Florida Department of Transportation (FDOT) specifications as general guidelines and adapt such specifications to various projects constructed as part of the County's 2017 Roadway Improvements Program. The ENGINEER will provide the following general services:

1. Coordination with the COUNTY's project design engineers, Preble-Rish and Associates (PRA),
2. Participation in Pre-Paving Operations Meeting with Gadsden County Public Works, PRA and the Contractor,
3. Asphalt pavement depth monitoring,
4. Asphalt spread-rate calculations and verification,
5. Asphalt pavement cross-slope monitoring and measurement,
6. Asphalt pavement rolling-straightedge testing,
7. Asphalt pavement density testing, if determined to be necessary,
8. Coordination with PRA in review of Contractor Payment Requests.

**B. PERSONNEL**

The ENGINEER's construction administration and inspection services may, by discipline, include but are not limited to professional engineering, construction engineering, construction inspection, asphalt pavement inspection and asphalt materials testing. Engineering, construction administration and inspection services shall be provided by or under the direct supervision of a Professional Engineer licensed in the State of Florida.

**C. FINAL DELIVERABLES**

The ENGINEER will prepare, maintain and deliver Daily Paving Operations Reports to the COUNTY, including:

1. Asphalt paving material truck delivery tickets package,
2. Pavement cross-slope testing reports,
3. Asphalt spread rate verification and calculations, and
4. Other test reports as may be performed during the work.

**D. PROFESSIONAL SERVICE FEES**

The ENGINEER will provide the described construction administration and inspection services for the lump sum total fee specified in the Compensation and Method of Payment paragraph of the respective Project Task Order.

**Gadsden County  
Phase III Breakdown**

Road Name	Dirt	Plan Thicknes s	Yield (LB/SY)	Tons	Striping	Est LF ((NM*5280)/2)	Width (Est)	SY	
District 2									
Hudson Blvd	<input type="checkbox"/>	1.5	165	188	0.35	924	22	2279	
Hillside Drive	<input type="checkbox"/>	1.5	165	115	0.21	554	23	1394	
Miliken Drive	<input type="checkbox"/>	1.5	165	86	0.16	422	22	1042	
Holly Circle Road	<input type="checkbox"/>	1.5	165	775	1.45	3828	22	9394	
Adolphus Banks Road	<input checked="" type="checkbox"/>	2.0	220	162	0.25	660	20	1473	
Alford Street	<input checked="" type="checkbox"/>	2.0	220	200	0.28	739	22	1818	
Allen Road	<input checked="" type="checkbox"/>	2.0	220	393	0.55	1452	22	3573	
Bush Street	<input checked="" type="checkbox"/>	2.0	220	161	0.22	581	23	1464	
Cordova Road	<input checked="" type="checkbox"/>	2.0	220	230	0.36	950	20	2091	
Salem Road	<input type="checkbox"/>	1.5	165	710	1	2640	29	8606	
Mitchell Drive	<input type="checkbox"/>	1.5	165	234	0.44	1162	22	2836	
Sawano Drive	<input type="checkbox"/>	1.5	165	75	0.13	343	24	909	
Green Road	<input type="checkbox"/>	1.5	165	157	0.29	766	22	1903	
Tillman Road	<input type="checkbox"/>	1.5	165	485	0.91	2402	22	5879	
Bouie Lane	<input checked="" type="checkbox"/>	2.0	220	90	0.18	475	15	818	
Joes Rittman Lane	<input checked="" type="checkbox"/>	2.0	220	85	0.15	396	18	773	
Friday Road	<input type="checkbox"/>	1.5	165	1047	1.9	5016	23	12691	
Worth Green Drive	<input checked="" type="checkbox"/>	2.0	220	193	0.27	713	22	1755	
Cox Road (Worth Green to GA Line)	<input checked="" type="checkbox"/>	2.0	220	348	0.49	1294	22	3164	
District 3									
Otha Whittle Road	<input checked="" type="checkbox"/>	2.0	220	1200	1.8	4752	21	10909	
District 4									
<del>Eddie Blake Road</del>	<input checked="" type="checkbox"/>	<del>2.0</del>	<del>220</del>	<del>1780</del>	<del>2.8</del>	<del>7392</del>	<del>20</del>	<del>46182</del>	Del. CO #1
Dewey Johnson Road	<input type="checkbox"/>	1.5	165	1400	2.4	6336	24	16970	
Dessie Drive	<input checked="" type="checkbox"/>	2.0	220	385	0.6	1584	20	3500	
Glen Julia Road (Mt. Pleasant to W.L Martin)	<input type="checkbox"/>	1.5	165	1160	2.1	5544	23	14061	
Morning Star Church Road	<input checked="" type="checkbox"/>	2.0	220	385	0.6	1584	20	3500	
Hazel Green Road	<input type="checkbox"/>	1.5	165	1277	2.4	6336	22	15479	
<del>St. John School Road</del>	<input checked="" type="checkbox"/>	<del>2.0</del>	<del>220</del>	<del>385</del>	<del>0.6</del>	<del>1584</del>	<del>20</del>	<del>3500</del>	Del. CO #1
Grice Road	<input checked="" type="checkbox"/>	2.0	220	638	1.2	3168	16	5800	
Goldwire Road	<input type="checkbox"/>	1.5	165	1064	2	5280	22	12897	
Totals				13,243	22.7	59,902		146976	