

## Board of County Commissioners Agenda Request

**Date of Meeting:** June 19, 2018  
**Date Submitted:** June 6, 2018  
**To:** Honorable Chairperson and Members of the Board  
**From:** Dee Jackson, Interim County Administrator  
**Subject:** Voting Credentials – 2018 National Association of Counties (NACO) Annual Conference

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### **Statement of Issue:**

This agenda item is presented to the Board to designate a County Delegate and County Alternate to participate in the NACO annual election of officers and policy adoptions at the NACO Annual Conference.

### **Background:**

NACO is preparing for the 83rd Annual Conference to be held July 13-16, 2018 in Nashville-Davidson County, Tennessee. It is important that Gadsden County participates in the annual election of officers and policy adoption.

### **Analysis:**

The attached form is due to the Credentials Committee by June 29, 2018.

### **Fiscal Impact:**

There is no additional fiscal impact at this time.

### **Options:**

1. Designate a County Delegate and County Alternate for the NACO annual election of officers and policy adoption and authorize the Chairperson to sign the 2018 credentials voting form.
2. Do not designate a County Delegate and County Alternate.
3. Board direction.

**Interim County Administrator's Recommendation:**

Option 1

**Attachment(s):**

1. NACO Memorandum.
2. NACO 2018 Credentials Voting Form.



## MEMORANDUM

### ELECTION OF NACo OFFICERS AND VOTING ON POLICY

To: County Board Chairpersons, Parish Presidents, Borough Mayors,  
County Judges, Elected County Executives and County Clerks  
From: Roy Charles Brooks, NACo President  
Date: May 18, 2018  
Subject: Voting Credentials – 2018 Annual Conference

NACo is preparing for the 83rd Annual Conference to be held July 13-16, 2018, in Nashville-Davidson County, Tenn. It is important that your county participates in the association's annual election of officers and policy adoption. **In order to participate, a county must have paid its membership dues and have one paid registrant for the conference, according to NACo bylaws.**

Please read the enclosed information carefully. Indicate on the credentials form the name of the county voting delegate and alternate authorized to pick up your county's voting materials.

A checklist is enclosed to assist you in filling out the voting credentials form. Additionally, **the chief elected official of your county must sign the form.** A chief elected official may include the following:

- board chair/president
- mayor
- county judge
- **elected** county executive

*Please fill out this form in advance and mail, fax or scan and e-mail the enclosed form by **FRIDAY, JUNE 29.***

If no one from your county is planning to register for the conference, you do not have to turn in the credentials form.

Alex Koroknay-Palicz - Fax (866) 370-9421

Credentials Committee  
Attn: Alex Koroknay-Palicz  
National Association of Counties  
660 North Capitol St, NW, Suite 400  
Washington, DC 20001

AKPalicz@naco.org

Membership Coordinator, Alex Koroknay-Palicz, can be reached at 888.407.NACo (6226) x291, his direct line at 202.942.4291 or [akpalicz@naco.org](mailto:akpalicz@naco.org). We look forward to seeing you in Nashville-Davidson County!



Please complete and  
**RETURN FORM BY**  
**JUNE 29, 2018** to:

**Credentials Committee / NACo**  
Attn: Alex Koroknay-Palicz  
660 North Capitol St, NW,  
Suite 400  
Washington, DC 20001

You may also fax this form to:

**866.370.9421** ... or scan and e-mail  
this form to: **akpalicz@naco.org** ...  
or have the voting delegate(s) carry  
it with him/her to the NACo  
conference and present it at the  
Credentials Desk.

If you do not plan on registering for the 2018 Annual Conference, **there is no need to fill out and return this form.** Your county/parish/borough **MUST** have at least one paid conference registration to be able to vote.

By signing this form you are declaring that you and the other conference attendees from your county have agreed that you are the voting delegate for your county.

If your ballot is not picked up at the 2018 Annual Conference the President of your State Association will pick up and cast your county's votes unless you check the box below.

☐ If my ballot is not picked up, **I DO NOT AUTHORIZE** my state association to pick up or cast my county's vote. I understand that my county's votes will NOT be cast if I select this option.

PLEASE TYPE OR PRINT IN BLOCK LETTERS.

County / Parish / Borough

[illegible]

State

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**Name your county / parish /borough's delegate (s)**

## Designated County Delegate

First Name

[illegible]

Last Name

[illegible]

Job Title / Description

[illegible]

## County Alternate

First Name

[illegible]

Last Name

[illegible]

Job Title / Description

[illegible]

*Please note: This form must be signed by the CHIEF ELECTED OFFICIAL from your county.*

**Submissions without an appropriate signature will not be accepted**

Signature of Chief Elected Official  
(Board President / Chair / elected County Executive / Judge / Mayor)

Date \_\_\_\_\_

Cell Number

Print Name

Title