

Board of County Commissioners Agenda Request

Date of Meeting: February 20, 2018

Date Submitted: February 6, 2018

To: Honorable Chairperson and Members of the Board

From: Dee Jackson, Interim County Administrator
Andre Walker, Interim EMS Director

Subject: Software License Agreement

Statement of Issue:

This agenda item seeks Board approval of the renewal of the software license agreement with EMS Consultants.

Background:

Gadsden County Emergency Medical Services has used EMS Consultants for the past 20 years to provide software that makes billing, collection and required submissions of monthly data an easy transition to the State EMS office.

Analysis:

A change in our software would be costly and staff would need to be trained to utilize it. Further, any other software isn't directly loaded in to the state system. It would lengthen the billing process, increase other reporting requirements to the state and cost more.

Fiscal Impact:

The amount of this agreement is \$2,250.00 for a one-year period.

Options:

1. Approve the Annual Support Agreement with EMS Consultants and authorize the Chairperson to sign all related documents.
2. Do not approve.
3. Board direction.

Interim County Administrator's Recommendation:

Option 1

Attachment(s):

1. Annual Support Agreement 2018
2. EMS Consultants Invoice



Technology, Service, Expertise

PO Box 2584
LaGrange, GA 30241
800-342-5460
Tech Support 1-866-399-4170
706-298-0231 Fax
www.emscnld.com

Annual Support Agreement 2018

EMS Consultants agrees to provide (Name) GADSDEN Emergency Medical Services
in (City) Quincy, (State) FLA with telephone support for
EMS Consultants software operation, billing consulting and **technical support of the EMS
Consultants software products only.** EMS Consultants also agrees to provide software updates
needed to accommodate Medicare changes and correct glitches in the software, as well as provide
enhancements and improvements to the software at such time as deemed necessary by EMS
Consultants.

Our support year begins April 1 and ends March 31 of each year. Support is billed on February 1 and
due by April 1 each year for services that you have already received. Support, as described above, for
the first year after installation of the EMS Consultants software is included in the purchase price.
Support for the second year will be prorated based on the date of purchase to coincide with our support
year. Each year's support fee will be billed at 15% of the current list price of each of the software
products purchased. **EMS Consultants charges for support in arrears, not in advance,** therefore,
this agreement binds the user for the upcoming support year (April 1, 2018 – March 31, 2019) as well
as the support fees associated with the software products you currently use.

Support does not include hardware, network configuration, or configuration of other software
applications. There are some manufacturers with proprietary systems that allow very little configuration
to the operating system, leaving the potential for software communication issues. Therefore, we
recommend contacting our technical support team prior to upgrading your hardware or operating
systems.

**This signed agreement must be signed and returned no later than April 1, 2018 for you to
continue to receive support.**

Both parties agree to the terms and conditions of this agreement for the support year beginning April 1,
2018 and ending March 31, 2019 and further understand that payment for this time frame is billed in
February 2019 and will be due by April 1, 2019.

EMS Provider Signature

Date

EMS Provider Company Name

Phone Number

Richard A. Tibbetts

Richard A. Tibbetts, EMT-P, President/CEO
EMS Consultants

February 1, 2018
Date



Invoice Number: 13502
Invoice Date: Feb 1, 2018
Page: 1

Bill To:

Ship to:

Customer ID

GADS-FL

Sales Rep ID

Customer PO

Payment Terms

Net 30 Days

Shipping Method

Ship Date

Due Date

3/3/18

Subtotal	2,250.00
Sales Tax	
Total Invoice Amount	2,250.00
Payment/Credit Applied	
TOTAL	2,250.00

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