

## Board of County Commissioners Agenda Request

**Date of Meeting:** March 5, 2024

**Date Submitted:** February 20, 2024

**To:** Honorable Chairman and Members of the Board

**From:** Edward J. Dixon, County Administrator  
Curtis Young, Public Works Director

**Subject:** Approval of Supplemental Agreement for Spooner Road

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### **Statement of Issue:**

This agenda item seeks Board approval of Supplemental Agreement for Spooner Road in the amount of \$1,662,618.00.

### **Background:**

Spooner Road was selected for funding by FDOT through the Small County Outreach Program (SCOP) in the total Contract Supplement amount of \$1,662,618.00. This project is for the survey, design, permitting, and construction plans and specifications for resurfacing of County Road 267A Spooner Road. The project will begin at SR 267 and continue approximately 2.468 miles to CR 65B. The project will consist of resurfacing, widening travel lanes, drainage improvements, new pavement markings and signage upgrades. There are four cross drains within the project 24" to 36" and will be evaluated to be extended outside of the clear zone.

### ***Project Length and Mile Post Limits: 2.468 Miles***

### **Analysis:**

The agreement is being increased by \$202,793.00 due to the lowest responsive bidder coming in higher than the original agreement amount. The new total agreement amount is \$1,662,618.00.

### **Fiscal Impact:**

FDOT has allocated funding for the above reference project. There will be no fiscal impact to the County.

**Options:**

1. Approve the Supplemental Agreement for Spooner Road in the amount of \$1,662,618.00 supplemental agreement, resolution, and all related documents; and authorize the Chairman to sign.
2. Do not approve.
3. Board direction.

**County Administrator's Recommendation:**

Option 1.

**Attachments:**

- Supplement Agreement
- Resolution No. 2024-005

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**STATE-FUNDED GRANT  
SUPPLEMENTAL AGREEMENT**

SUPPLEMENTAL NO.

001

CONTRACT NO.

G2463

FPN

446575-1-54-01

Recipient: Gadsden County Board of County Commissioners

This Supplemental Agreement ("Supplemental"), dated \_\_\_\_\_ arises from the desire to supplement the State-Funded Grant Agreement ("Agreement") entered into and executed on January 3, 2022 as identified above. All provisions in the Agreement and supplements, if any, remain in effect except as expressly modified by this Supplemental.

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The parties agree that the Agreement is to be amended and supplemented as follows:

Exhibit B - Updated Schedule of Financial Assistance

Exhibit D - New Resolution Approving Agreement

Exhibit J - Updated State Financial Assistance

Reason for this Supplemental and supporting engineering and/or cost analysis:

The agreement is being supplemented to add \$202,793 due to the lowest responsive bidder coming in higher than the original agreement amount. The new total agreement amount is \$1,662,618

IN WITNESS WHEREOF, the parties have caused these presents to be executed the day and year first above written.

RECIPIENT:

Gadsden County Board of County Commissioners

STATE OF FLORIDA

DEPARTMENT OF TRANSPORTATION

By: \_\_\_\_\_

Name:

Title:

By: \_\_\_\_\_

Name: Tim Smith, P.E.

Title: Director of Transportation Development

Legal Review:

  

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STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**STATE-FUNDED GRANT AGREEMENT**

**EXHIBIT B**  
**SCHEDULE OF FINANCIAL ASSISTANCE**

| <b>RECIPIENT NAME &amp; BILLING ADDRESS:</b><br>Gadsden County Board of County Commissioners<br>9-B East Jefferson Street<br>Quincy, Florida 32353 |   | <b>FINANCIAL PROJECT NUMBER:</b><br>446575-1-54-01 |                    |                           |   |
|--|---|--|--------------------|---------------------------|---|
| PHASE OF WORK by Fiscal Year:  |   | MAXIMUM PARTICIPATION                              |                    |                           | Indicate source of Local funds                                    |
|  |   | (1)<br>TOTAL PROJECT FUNDS                         | (2)<br>LOCAL FUNDS | (3)<br>STATE FUNDS        |   |
| <b>Design- Phase 34</b>  | Maximum Department Participation<br>(Insert Program Name)           | \$   | \$                 | \$                        | <input type="checkbox"/> In-Kind<br><input type="checkbox"/> Cash |
| FY:  | Maximum Department Participation<br>(Insert Program Name)           | \$   | \$                 | \$                        | <input type="checkbox"/> In-Kind<br><input type="checkbox"/> Cash |
| Total Design Cost  |   | \$ 0.00<br>%                                       | \$ 0.00<br>%       | \$ 0.00<br>%              |   |
| <b>Right-of-Way- Phase 44</b>  | Maximum Department Participation<br>(Insert Program Name)           | \$   | \$                 | \$                        | <input type="checkbox"/> In-Kind<br><input type="checkbox"/> Cash |
| FY:  | Maximum Department Participation<br>(Insert Program Name)           | \$   | \$                 | \$                        | <input type="checkbox"/> In-Kind<br><input type="checkbox"/> Cash |
| Total Right-of-Way Cost  |   | \$ 0.00<br>%                                       | \$ 0.00<br>%       | \$ 0.00<br>%              |   |
| <b>Construction- Phase 54</b>  | Maximum Department Participation<br>(Small County Outreach Program) | \$1,459,825.00                                     | \$                 | \$1,459,825.00            | <input type="checkbox"/> In-Kind<br><input type="checkbox"/> Cash |
| FY: 2022   | Maximum Department Participation<br>(Small County Outreach Program) | \$202,793.00                                       | \$                 | \$196,271.00              | <input type="checkbox"/> In-Kind<br><input type="checkbox"/> Cash |
| Total Construction Cost  |   | \$1,662,618.00<br>100.00%                          | \$ 0.00<br>%       | \$1,656,096.00<br>100.00% |   |
| <b>Construction Engineering and Inspection - Phase 64</b>  | Maximum Department Participation<br>(Insert Program Name)           | \$   | \$                 | \$                        | <input type="checkbox"/> In-Kind<br><input type="checkbox"/> Cash |
| FY:  | Maximum Department Participation<br>(Insert Program Name)           | \$   | \$                 | \$                        | <input type="checkbox"/> In-Kind<br><input type="checkbox"/> Cash |
| Total Construction Engineering and Inspection Cost   |   | \$ 0.00<br>%                                       | \$ 0.00<br>%       | \$ 0.00<br>%              |   |
| <b>(Phase : )</b>  | Maximum Department Participation<br>(Insert Program Name)           | \$   | \$                 | \$                        | <input type="checkbox"/> In-Kind<br><input type="checkbox"/> Cash |
| FY:  | Maximum Department Participation<br>(Insert Program Name)           | \$   | \$                 | \$                        | <input type="checkbox"/> In-Kind<br><input type="checkbox"/> Cash |
| Total Cost   |   | \$ 0.00<br>%                                       | \$ 0.00<br>%       | \$ 0.00<br>%              |   |
| <b>TOTAL COST OF THE PROJECT</b>   |   | \$1,662,618.00                                     | \$ 0.00            | \$1,656,096.00            |   |

**COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:**

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, F.S. Documentation is on file evidencing the methodology used and the conclusions reached.

Maria Showalter-Local Programs Administrator  
 District Grant Manager Name

\_\_\_\_\_  
 Signature Date

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**STATE-FUNDED GRANT AGREEMENT**

**EXHIBIT J**

**STATE FINANCIAL ASSISTANCE (FLORIDA SINGLE AUDIT ACT)**

**THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:**

**Awarding Agency:** Florida Department of Transportation

- State Project Title and CSFA Number:**
- County Incentive Grant Program (CIGP), (CSFA 55.008)
  - Small County Outreach Program (SCOP), (CSFA 55.009)
  - Small County Road Assistance Program (SCRAP), (CSFA 55.016)
  - Transportation Regional Incentive Program (TRIP), (CSFA 55.026)
  - Insert Program Name, Insert CSFA Number

**\*Award Amount:** \$1,662,618.00

\*The state award amount may change with supplemental agreements

Specific project information for CSFA Number is provided at: <https://apps.fldfs.com/fsaa/searchCatalog.aspx>

**COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:**

State Project Compliance Requirements for CSFA Number are provided at: <https://apps.fldfs.com/fsaa/searchCompliance.aspx>

The State Projects Compliance Supplement is provided at: <https://apps.fldfs.com/fsaa/compliance.aspx>

**RESOLUTION NO. 2024-005**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GADSDEN COUNTY, FLORIDA, AUTHORIZING THE CHAIRMAN OR VICE-CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER INTO THE “SMALL COUNTY OUTREACH PROGRAM” Agreement.**

WHEREAS, Gadsden County, Florida has requested the State of Florida Department of Transportation for financial assistance for the construction of SPOONER ROAD; and

WHEREAS; the State of Florida has agreed to such request, and the Financial Project is: 446575-1-54-01 and

WHEREAS, the State of Florida, Department of Transportation, has requested that Gadsden County enter into a “Small County Outreach Program Agreement”, attached hereto; and

WHEREAS, the “Small County Outreach Program” requires that a Resolution be passed by the Board of County Commissioners of Gadsden County, Florida, authorizing the Chairman, or other approved Commissioner, to execute and enter into the “Small County Outreach Program Agreement”, as attached hereto.

**NOW THEREFORE BE IT RESOLVED BY THE GADSDEN COUNTY BOARD OF COUNTY COMMISSIONERS OF FLORIDA THAT:**

The Chairman or Vice-Chairman of the Board of County Commissioners of Gadsden County, Florida, is authorized to enter and execute the “Small County Outreach Program’ Agreement attached hereto.

DULY PASSED AND ADOPTED by the Board of County Commissioners of Gadsden County, Florida, on this \_\_\_ day of \_\_\_, 2024.

**BOARD OF COUNTY COMMISSIONERS  
GADSDEN COUNTY, FLORIDA**

\_\_\_\_\_  
**RONTERIOUS GREEN, CHAIRMAN**

**ATTEST:**

\_\_\_\_\_  
**NICHOLAS THOMAS  
CLERK OF COURT**