



## Board of County Commissioners Meeting Agenda

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January 16, 2024 at 6:00 PM  
Edward J. Butler Governmental Complex

### AGENDA ITEMS

#### Call to Order, Invocation and Pledge of Allegiance

Invocation  
Pledge of Allegiance

#### Amendments and Approval of Agenda

#### Awards, Presentations and Appearances

1. Recognition of Mary Bush Smith  
(Gadsden County Board of County Commissioners)

#### Consent

2. Ratification Memo  
(Clerk of Court)
3. BOCC Meeting/Workshop Minutes:
  - a. December 19, 2023 Regular BOCC Meeting
4. Approval of Task Order (Design/Survey)– Dogtown Road  
(Edward J. Dixon, County Administrator / Curtis Young, Public Works Director)
5. Approval of Service Contract for Special Magistrate  
(Edward J. Dixon, County Administrator / Roosevelt Morris, Building Official)
6. Approval of Lease Agreement with Enterprise Fleet Management  
(Edward J. Dixon, County Administrator / Charles Hayes, Operations Chief)
7. Approval of the Agreement for Gadsden County Legislative Advocacy Public Relations Services  
(Edward J. Dixon, County Administrator)
8. Approval of payment to Classic Shirts, Inc. for the Veterans Affairs Department  
(Edward J. Dixon, County Administrator / Micheal Jackson, Veterans Services Director / Leslie D. Steele, Public Information Officer)
9. Approval of Policy Number 2024-001 – Public Works Boot Purchasing Policy  
(Edward J. Dixon, County Administrator / Curtis Young, Public Works Director)

10. FY 2024 1st Quarter Expenditure Report of transactions within the County Administrator's Threshold  
(Edward J. Dixon, County Administrator)
11. Public Officials Bond Review  
(Edward J. Dixon, County Administrator)
12. Approval for the Finance Office to Process Payment for Invoices Regarding the Greensboro Mega Reunion  
(Edward J. Dixon, County Administrator / Charles Hayes, Operations Chief)

### **Items Pulled for Discussion**

### **Citizens Requesting to be Heard on Non-Agenda Items (3-minute limit)**

The Gadsden County Board of County Commissioners welcomes and encourages public participation at all meetings of the Board. Citizens are free to speak for up to three (3) minutes on non-agenda items. Public comments and participation are also encouraged for items on the agenda.

Additionally, if you are unable to attend a meeting in person, comments from the Public can also be submitted via email to [CitizensToBeHeard@gadsdencountyfl.gov](mailto:CitizensToBeHeard@gadsdencountyfl.gov) until noon on the date of the meeting. Comments submitted after the deadline, but prior to the meeting, will be added to the official record, but the County cannot guarantee that Commissioners and staff will have adequate time to review comments prior to the meeting.

Citizens are further encouraged to participate on the County's website at [www.gadsdencountyfl.gov](http://www.gadsdencountyfl.gov).

### **Public Hearings**

13. Public Hearing (Quasi-Judicial) – Re-submission of Conditional Approval for the Havana RV Park Conceptual/Preliminary Site Plan (SP 2022-04)  
(Edward J. Dixon, County Administrator / Justin Stiell, Growth Management Director)

### **General Business**

14. Appointment of Commissioner and Alternate to the Canvassing Board  
(Edward J. Dixon, County Administrator)
15. Board Direction on Gadsden County Legal Services  
(Edward J. Dixon, County Administrator)

16. Discussion of Previously approved Ordinance No.: 2023-07 Amending Chapter 2 of the Code of Laws of Gadsden County, Florida, by Amending Sections 2-141 and 2-142 Relating to Expenditures for Miscellaneous Purposes  
(Edward J. Dixon, County Administrator)

#### **Clerk of Court**

17. Updates  
(Nicholas Thomas, Clerk)

#### **County Administrator**

18. Updates  
(Edward J. Dixon, County Administrator)

#### **County Attorney**

19. Updates  
(Clayton Knowles, Esq., County Attorney)

#### **Discussion Items by Commissioners**

20. Commissioner Eric F. Hinson, District 1  
Commissioner Kimblin E. NeSmith, J.D., District 3  
Commissioner Brenda A. Holt, District 4  
Commissioner Alonzetta Simpkins, District 2  
Commissioner Ronterious Green, District 5

#### **Motion to Adjourn**

#### **Receipt and File**

21. Memo: Expenditures from Line Item 0001-54805 for October 1, 2023 – December 13, 2023  
(Edward J. Dixon, County Administrator)