

Board of County Commissioners Agenda Request

Date of Meeting: December 19, 2023

Date Submitted: December 4, 2023

To: Honorable Chairman and Members of the Board

From: Edward J. Dixon, County Administrator
Allan Meeks, Facilities Director

Subject: Approval of Bid Award for W. A. Woodham Building Elevator Modernization

Statement of Issue:

This agenda item is presented to the Board to award Bid 23-02 to provide additional safety features and keep the elevator in compliance with a recent update to the State of Florida Elevator Code requires that all existing elevators "must be in compliance with part **3.10.12 of ASME A17.3-2015**, Safety Code for Existing Elevators and Escalators by December 31, 2023".

Background:

Beginning January 1, 2024, all elevators must have a door-lock monitoring (DLM) system that keeps the elevator locked until the doors are completely closed. This system ensures the safety of the passengers aboard the elevator. This requirement became effective for all new elevators built after the code was published in 2000.

The update to this code now requires that all elevators in operation, even those built prior to the 2000 change, be brought up to code.

Approval of Bid 24-01 for W.A. Woodham Elevator Modernization keeps the County in compliance with ASME A17.3-2015 with approval prior to December 31, 2024.

Analysis:

Approval of this agenda will allow the W. A. Woodham Building elevator to meet the new safety elevator code requirements and provide further safety measures for staff and citizens.

Fiscal Impact:

The fiscal impact will be \$ 256,000.00, and \$225,000 is budgeted in capital project 001-0031-56300 Improvement Other Than Buildings. The remaining funds will be covered by the County Facilities operating budget.

Options:

1. Approve and award the bid to Mowery Elevator and allow the Chairman to sign all related documents, and allow the County Administrator to negotiate terms, conditions, and the contract for the project.
2. Disapprove.
3. Board direction.

County Administrator's Recommendation:

Option 1.

Attachments:

1. Bid Report



BID REPORT
Bid No. 24-01

Gadsden County W.A. Woodham Building
Elevator Modernizations

DATE: December 13, 2023

TIME: 10:15 a.m.

PRESENT: Pheshe Bennett, Budget Technician- GCBOCC
Jenifer Burgess, Budget Manager-GCBOCC
Georgette Daniels, Asst. County Administrator-GCBOCC
Allan Meeks, Facilities Manager-GCBOCC

The following vendors responded to our solicitation for W.A. Woodham Building Elevator Modernizations:

Vendor	Bid Amount
Mowrey Elevator Company of Florida 4518 Lafayette Street Marianna, Florida 32446	<u>See Attached Bid Tabulation</u>

The proposals will be reviewed and a recommendation for award will be made to the Board. The Board will award this to the company that best meets the requirements of the specifications in the bid. The meeting was adjourned at 10:21 a.m.

**GADSDEN COUNTY
BOARD OF COUNTY COMMISSIONERS**

**ADVERTISEMENT FOR
INVITATION TO BID**

Gadsden County Woodham Building Elevator Modernization

The Gadsden County Board of County Commissioners is soliciting bid from experienced and qualified contractors to provide Gadsden County Guy Race Judicial Annex Modernization.

Bid No.	24-01	Contracting Officer:	Allan Meeks
Bid Opening Date:	December 13, 2023	Pre-Bid Meeting Date:	NA
Bid Opening Time:	10:00 AM EST	Bid Issue Date:	November 20, 2023

Sealed bids must be delivered at the address below:

Management Services Department
ATTN: Procurement Office
5-B East Jefferson Street
Room 204
Quincy, Florida 32351

All bids shall be submitted in duplicate (one original and three copies) in sealed envelopes/packages addressed to the Management Services Department and marked " **B.I.D. No. 24-01; Gadsden County Woodham Building Elevator Modernization**". Any bids received after the designated date will be returned unopened.

Bidders desiring copies of the bid document for use in preparing a bid proposal may obtain a set of such documents from Georgette Daniels or Pheshe Bennett at GDaniels@GadsdenCountyfl.gov or PBennett@gadsdencountyfl.gov or by contacting the Purchasing Division at 5-B E. Jefferson Street, Quincy, Florida 32351, Telephone (850) 627-4053.

Bids will be received until **4:00 PM (EST) Tuesday, December 12, 2023**, at the Gadsden County Management Services Department, Room 204, 5B East Jefferson Street, Quincy, Florida 32351, and will be opened and read aloud on **Wednesday, December 13, 2023, at 10:00 AM (EST)** at the County Administrator's Conference Room at 9B East Jefferson Street, Quincy, Florida 32351.

The County reserves the right to accept or reject any and all bid and to waive any technicalities or irregularities therein. The County further reserves the right to award the agreement to that bidder whose bid best complies with the specifications. Bidders may withdraw their bid by notifying the County in writing at any time prior to the deadline for bid submittal. After the deadline, the bid will constitute an irrevocable offer for a period of sixty (60) days. Once opened, bids become a record of the County and will not be returned to the bidders. EEO/AA

BID TABULATION FORM

BID TITLE: W.A. Woodham Building Elevator Modernization BID NUMBER: 24-01 OPENING DATE: 12/13/2023 TIME OF OPENING: 10:15 AM	OPENED BY: Georgette Daniels TABULATED BY: Pheshe Bennett VERIFIED BY: Jenifer Burgess

BIDDER LIST	BASE BID AMOUNT	Bonding Check	ALTERNATE	SUB- CONTRACTOR	TOTAL
Mowrey Elevator Company of Florida 4518 Lafayette Street Marianna, Florida 32446	\$256,000.00			Yes	\$256,000.00

BID No. 24-01 Adjourn at 10:21 AM

Disclaimer: Bid tabulations are the results of vendors who responded to the bids and/or quotes listed. Totals listed on the bid tabulation are for comparison only. Bids will be evaluated for completeness and compliance with specifications by the Purchasing Department and the employing department. The tabulations do not represent a notice of award but only of the bids received.

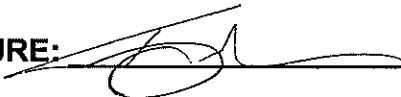


B.I.D. NO. 24-01
Gadsden County W.A. Woodham Building Elevator Modernization

BID PROPOSAL FORM

BID NUMBER: 24-01

PROPOSER: Mowrey Elevator Company of Florida, Inc.

SIGNATURE:  **DATE:** 12/05/2023

PRINTED NAME: Tony Glover

TITLE: Modernization Manager

SUBMITTAL DATE: 12/05/2023

By my signature above, I certify that this BID will remain firm for a period not to exceed 120 days from the date of submission.

BID AMOUNT: \$256,000.00



BID NO. 24-01

Gadsden County Woodham Building Elevator Modernization

BIDDERS CERTIFICATION

The undersigned bidder certifies that this bid proposal package is submitted in accordance with the specifications in its entirety and with full understanding of the conditions governing this bid.

Acknowledgement is hereby made of the following Addenda received since issuance of Bid Documents:

Addendum No. _____ Dated: _____ Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____ Addendum No. _____ Dated: _____

The undersigned hereby certifies that he/she is an authorized representative of the company who may legally bind the company:

*SIGNATURE: _____ DATE: 12/05/2023

Name: Tony Glover Title: Modernization Manager
Printed

Company Name: Mowrey Elevator Company of Florida, Inc.
Legal Name

Address: 4518 Lafayette St

County, State, Zip: Marianna, FL 32446

Telephone No.: 850-526-4111 Fax No.: 850-482-2482

Federal I. D. #: 59-2240966

*Failure to affix signature will result in disqualification of proposal.

BIDDER CHECKLIST

All bid proposals shall be submitted on the County provided bid package forms. Failure to do so may cause the bid proposal to be rejected. All blanks on the bid proposal forms must be completed. Supplemental information may be attached to the bid package forms. Bidder shall return a complete set of all bid package forms as listed below. Failure to submit the required documents may result in your bid proposal being considered nonresponsive.

- | | |
|--|--------------------|
| 1. Is the Minimum Qualifications of Bidder's information per Special Term and Condition #5 included with the bid proposal? | Yes _____ No _____ |
| 2. Are addenda (if any issued) acknowledged? | Yes _____ No _____ |
| 3. Are all Bid Proposal pages completed? | Yes _____ No _____ |
| 4. Is the Bidders Qualification form submitted? | Yes _____ No _____ |
| 5. Is Drug Free Workplace form submitted? | Yes _____ No _____ |
| 6. Is the vendor service representative identified? | Yes _____ No _____ |
| 7. Is the information/descriptive literature included? | Yes _____ No _____ |



B.I.D. NO. 24-01

Gadsden County W.A. Woodham Building Elevator Modernization

BIDDER QUALIFICATIONS

The bidder, as a result of this bid, MUST hold a County and/or Municipal Contractor's Business Tax Receipt in the area of their fixed business location. Each bidder MUST complete the following information and submit with their bid proposal in order for the bid proposal to be considered:

1. Legal Name and Address:

Name: Mowrey Elevator Company of Florida, Inc.

Address: 4518 Lafayette St

County, State, Zip: Marianna, FL 32446

Phone: 850-526-4111

Email: tony@mowreyelevator.com

Fax: 850-482-2482

The length of time (continuous) in business under the above stated legal name: 47 years.

2. Check One: Corporation (☒) Partnership () Individual ()

3. If Corporation, complete:

Date of Incorporation: October 1976

State in which Incorporated: Florida

4. If an out-of-state Corporation, currently authorized to do business in Florida, give date of such authorization: _____

5. The length of time (continuous) in business: 47 years

6. Length of time (continuous) in business in Florida: 47 years

Name and Title of Principal Officers:

Date Elected:

Timothy S Mowrey Sr President

1976

Bill Grabin Vice President

1980

Dan Redmond Vice President

1982

Timothy S Mowrey Jr Vice President

2009

Note: Information requested herein and submitted by the bidders will be analyzed by the County of Gadsden and will be a factor considered in awarding any resulting agreement. The purpose is to ensure that the bidder, in the sole opinion of the County of Gadsden, can sufficiently and efficiently perform all the required services in a timely and satisfactory manner as will be required by the subject agreement.



B.I.D. NO. 24-01
Gadsden County W.A. Woodham Building Elevator Modernization

PROFESSIONAL REFERENCES

Complete the form below with at least five (5) *current and pertinent* professional references that the County can contact in relation to bidder's qualifications and experience in completing similar projects. Failure to furnish this information may be grounds for rejection of the bid proposal.

1. Name and Address of Firm, County, County, or Agency	Date(s):	12-2018 - 11-2021
Fulton County Georgia	Status:	Completed
136 Pryor St	Bid Number:	17RFP105999K-JAJ
Atlanta, GA	Contact:	Khandi Flowers
	Telephone No:	
	Email:	khandi.flowers@fultoncountyga.gov

Scope of work/ Project Description:

Average response time for repairs:

2. Name and Address of Firm, County, County, or Agency	Date(s):	1/2021 - 3-2021 - 10/2021 - 11/2021
Santa Rosa Dunes	Status:	Completed
Pensacola Beach, FL	Bid Number:	
	Contact:	Jon Green
	Telephone No:	
	Email:	jon@jgreenconstruction.net

Scope of work/ Project Description:

Average response time for repairs:

3. Name and Address of Firm, County, County, or Agency	Date(s):	Various
Duval County Schools	Status:	
1701 Prudential Dr	Bid Number:	
Jacksonville, FL	Contact:	Garfield Rhoden
	Telephone No:	
	Email:	rhodeng@duvalschools.org

Scope of work/ Project Description:

Average response time for repairs:



PROFESSIONAL REFERENCES – CONTINUED

5. Name and Address of Firm, County, County, or Agency	Date(s):	06-30-2022 - 08/11/2022
Florida Department of Health	Status:	
Apalachicola, FL	Bid Number:	
	Contact:	Elizabeth Trammell
	Telephone No:	
	Email:	elizabeth.trammell@flhealth.gov
Scope of work/ Project Description:		
Average response time for repairs:		

6. Name and Address of Firm, County, County, or Agency	Date(s):	11/2021 - 08/04/2022
Marina Lakes LLC	Status:	
21 E Garden St	Bid Number:	
Pensacola, FL	Contact:	Steve Del Gallo
	Telephone No:	
	Email:	leterip2@icloud.com
Scope of work/ Project Description:		
Average response time for repairs:		

7. Name and Address of Firm, County, County, or Agency	Date(s):	
	Status:	
	Bid Number:	
	Contact:	
	Telephone No:	
	Email:	
Scope of work/ Project Description:		
Average response time for repairs:		

8. Name and Address of Firm, County, County, or Agency	Date(s):	
	Status:	
	Bid Number:	
	Contact:	
	Telephone No:	
	Email:	
Scope of work/ Project Description:		
Average response time for repairs:		

Company Name: Mowrey Elevator Company, of Florida, Inc. Signature: _____

Printed Name & Title: Tony Glover - Modernization Manager Date: 12/05/2023



B.I.D. NO. 24-01
Gadsden County W.A. Woodham Building Elevator Modernization

DRUG-FREE WORKPLACE CERTIFICATION

Whenever two (2) or more bid proposals, which are equal with respect to price, quality, and service, are received by the County of Gadsden for the procurement of commodities or contractual services, a bid proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

- (1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of controlled substances is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- (2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- (3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in number (1).
- (4) In the statement specified in number (1), notify the employees that as a condition for working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction on or plea of guilty or nolo contendere to any violation of Chapter 893, Florida Statutes or of any controlled substance law of the United States or any singular state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- (5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by any employee who is so convicted.
- (6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of Section 287.087, Florida Statutes.

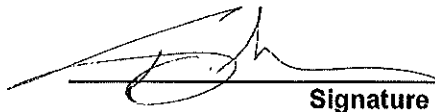
This Certification is submitted by Tony Glover
(Individual's Name)

the Modernization Manager of Mowrey Elevator Company of Florida, Inc.
(Title/Position with Company/Vendor) (Name of Company/Vendor)

Who does hereby certify that said Company/Vendor has implemented a drug-free workplace program, which meets the requirements of Section 287.087, Florida Statutes, which are identified in numbers (1) through (6) above.

12/05/2023

Date


Signature

(Finance Form 93-014)



B.I.D. NO. 24-01
Gadsden County Woodham Building Elevator Modernization

JOINT BIDDING, COOPERATIVE PURCHASING FORM
PURCHASING AGREEMENT WITH OTHER GOVERNMENTAL AGENCIES

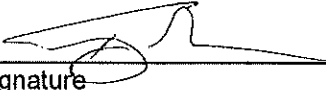
This Certification submitted by Tony Glover
(Individual's Name)

The Modernization Manager of Mowrey Elevator Company of Florida, Inc.
(Title/Position with Vendor/Contractor) (Name of Company/Vendor)

Who does hereby certify that the bid proposal(s) submitted in response to the County of Gadsden Bid Project No. 24-01 for Gadsden County Woodham Building shall constitute a bid to ANY Political Subdivision of the State of Florida under the same conditions, for the same prices and the same effective period as this bid, unless specifically declined below. This joint bid is submitted with the understanding that it in no way restricts or interferes with the right of ANY Political Subdivision of the State of Florida to re-bid any or all items.

Bidder accepts this condition X

Bidder does not accept this condition _____



Signature
4518 Lafayette St

Address
Marianna, FL 32446

County/State/Zip
850-526-4111

Telephone Number



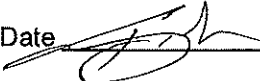
B.I.D. NO. 24-01
Gadsden County W.A. Woodham Building Elevator Modernization

LIST OF PROPOSED SUBCONTRACTORS

The undersigned bidder hereby designates, as follows, all major subcontractors whom he/she proposes to utilize for the major areas of work for the project. The bidder is further notified that all subcontractors shall be properly licensed and shall be required to furnish the COUNTY with a Certificate of Insurance in accordance with the agreement general conditions. Failure to furnish this information may be grounds for rejection of the bidder's bid proposal. **(If no subcontractors are proposed, state "None" on first line below.)**

Name and Address of Subcontractor	Scope of Work/Phase(s)	License #
1. construction Solutions	Electrical	
1102 Lasswade Dr		
Tallahassee, FL 32312		
2.		
3.		
4.		
5.		

Signature and Date

 12-5-23

Title/Company Modernization Manager - Mowrey Elevator Company of Florida, Inc.



B.I.D. NO. 24-01
Gadsden County Woodham Building Elevator Modernization

NOTICE OF BID

The County of Gadsden, Florida is accepting sealed bid proposals for Bid No. 24-01, Gadsden County W.A. Woodham Building Elevator Modernization. Sealed bid proposals must be received on or before **Tuesday, December 12, 2023, by 4:00 p.m.** at the address below. **Any bid proposal received after the designated closing time will be returned unopened.**

Gadsden County
Management Services Department
5-B E. Jefferson Street
Quincy, Florida 32351

All bid proposals shall be submitted in duplicate (one original and five copy) in sealed envelopes/packages addressed to the Purchasing Director and marked "**B.I.D. NO. 24-01; Gadsden County Woodham Building Elevator Modernization.**" Bidders desiring bid requirements for use in preparing a bid proposal may obtain the documents from the Management Services Department, or by contacting Ms. Georgette Daniels at procurement@gadsdencountyfl.gov

The County reserves the right to accept or reject any and all bid proposals and to waive any technicalities or irregularities therein. The County further reserves the right to award the agreement to that bidder whose bid proposal best complies with the bid specifications. Bidders may withdraw their bid proposals by notifying the County in writing at any time prior to the deadline for bid proposal submittal. After the deadline, the bid proposal will constitute an irrevocable offer, for a period of sixty (60) days. Once opened, bid proposals become a record of the County and will not be returned to the bidders.

STATEMENT OF NON-RESPONSE
BID NO. 24-01

If you are not submitting a bid proposal on this service/commodity, please complete and return this form to: Gadsden County BOCC Procurement Office, 5-B E. Jefferson Street, Quincy, Florida 32351 or by FAX (850) 875-8662. Failure to respond or submit a non-response three times may result in deletion of vendor's name from the County of Gadsden vendor list database.

COMPANY NAME: _____

ADDRESS: _____

SIGNATURE: _____

We, the above signed have declined to submit a bid proposal on the above because of the following reasons:

_____ Insufficient time to respond.

_____ We do not offer this product/service or equivalent

_____ Our product schedule would not permit us to perform

_____ Please remove our name from the County's Vendor database for the above commodity.

_____ Other (specify below)

REMARKS:

NON-RESPONSE MAY BE FAXED TO (850) 875-8662



**Gadsden County Board of
County Commissioners
Management Services Department**

12-13-2023

Sign In Sheet

Bid Name: W.A. Woodham Building Elevator

Bid No: 24-01

Opening Date: 12-13-2023

Opening Time: 10:00AM

Name	Company/Title	Phone or Email
Georgette Daniels	Gadsden BOCC/Asst CA	8294
Allan Meek	Gadsden BOCC/Facilities	850-694-2222
Jennifer Burgess	Gadsden BOCC	Shurgess@gadsden.com
Theshe Bennett	Gadsden BOCC	4053 ft. jw