

Board of County Commissioners Agenda Request

Date of Meeting: November 21, 2023

Date Submitted: November 8, 2023

To: Honorable Chairman and Members of the Board

From: Edward J. Dixon, County Administrator
Georgette Daniels, Assistant County Administrator
Trudei Porter, Finance Director

Subject: Approval for Sheriff's Office to spend miscellaneous revenue received directly by the Sheriff's Office

Statement of Issue:

This agenda item seeks approval for the Sheriff's office to spend miscellaneous revenue received directly by the Sheriff's office.

Background:

Florida Statute 129.06(1) requires that budgets be properly amended to adequately address additional spending. Additionally, Florida Statute 129.06(2) permits the board to amend the current fiscal year's budget. Section(2)(d) allows the budget to be amended due to receipt of a nature from a source not anticipated in the budget and received for a particular purpose, including but not limited to grants, donations, etc.

Analysis:

The Sheriff's office has directly received revenue from various miscellaneous sources and is seeking Board approval to spend the funds in accordance with Florida Statutes. The Sheriff's office received the following miscellaneous sources of revenue:

- Law Enforcement Department: - Total miscellaneous revenue of \$208,002.26 received from North Florida Health Network and from Enterprise Fleet. The miscellaneous revenue is due to reimbursement of security services provided by the Sheriff's office outside of regular duties and revenue related from proceeds from terminations of Enterprise leases where the vehicle sales price exceeds the book value of vehicles returned.
- Corrections Department: Miscellaneous revenue of \$10,000 from Homewave.

Fiscal Impact:

No Fiscal impact on the Board of County Commissioner's Budget for the Fine and Forfeiture Fund.

Options:

1. Approve the Sheriff's Office to spend miscellaneous revenue received directly by the Sheriff's Office
2. Do not approve.
3. Board Direction.

County Administrator's Recommendation:

Option 1.

Attachment(s):

- GCSO-Homewave IT Grant- Sheriff's Office
- GCSO-Miscellaneous Revenue Doc - Sheriff's Office
- Vehicles Sales FY 2022-23 - Sheriff's Office

HomeWAV, LLC
2020 Westport Center Dr.
St. Louis, MO 63146

Us Bank Na
Ep-mn-wnta
St. Paul, MN 55107

Memo:

102190158

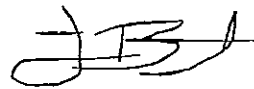
02750812

Date:
10/27/2022

Amount:
\$5,000.00

PAY: Five Thousand and 00/100*****

TO THE ORDER OF: GADSDEN COUNTY SHERIFF'S OFFICE (FL)*
KATHERINE PONDEXTER
2135 PAT THOMAS PKWY
QUINCY, FL 32351
UNITED STATES



AUTHORIZED SIGNATURE

⑈ 1021901585⑈ ⑆081202759⑆ 199377928502⑈

10/27/2022

\$5,000.00

TO: GADSDEN COUNTY SHERIFFS OFFICE (FL)*
KATHERINE PONDEXTER
2135 PAT THOMAS PKWY
QUINCY, FL 32351
UNITED STATES

FROM: HOMEWAV, LLC
2020 WESTPORT CENTER DR.
ST. LOUIS, MO 63146

INVOICE NUMBER	INVOICE DATE	ORIG. AMOUNT	AMOUNT DUE	DISCOUNT APPLIED	CREDIT APPLIED	PAID AMOUNT
2022Gadsden_Grant	10/26/2023	5000	5000	0	0	5000
		5000	5000	0	0	5000

06/06/2023

Gadsden County Sheriff's Office (FL)*

Date	Type	Reference	Original Amount	Balance Due	Payment
10/26/2023	Bill		5,000.00	5,000.00	5,000.00
		Check Amount			5,000.00

Operating Account:U

5,000.00

06/06/2023

Gadsden County Sheriff's Office (FL)*

Date	Type	Reference	Original Amount	Balance Due	Payment
10/26/2023	Bill		5,000.00	5,000.00	5,000.00
		Check Amount			5,000.00

Operating Account:U

5,000.00

GADSDEN COUNTY SHERIFF'S OFFICE
 MISCELLANEOUS REVENUE
 FISCAL YEAR 2022-23

SOURCE	MISCELLANEOUS REVENUE	COMMENTS
ENTERPRISE	66,234.95	VEHICLE SALES
NORTHWEST FL HEALTH NETWORK	131,622.31	MOBILE RESPONSE TEAM, OUTREACH COORDINATOR POSITION, COMPUTER
FLORIDA SHERIFF'S ASSOC - CIT	10,145.00	CRISIS INTERVENTION TRAINING CLASS
	208,002.26	

11/13/2023

**AMENDMENT #005
Contractor Agreement # V0016**

THIS AMENDMENT OF CONTRACT is made this 28th day of April 2023, for the purpose of amending the contract between Northwest Florida Health Network, Inc. and Gadsden (the "Parties").

This amendment increases the total contract amount by \$17,600.00 for cost reimbursement of expenditures for Fiscal Year 2022-2023.

1. Section B.1.

B. BBCBC Agrees:

1. To pay for services at the following monthly rates:

July 2022	\$6250.00
August 2022	\$6250.00
September 2022	\$6250.00
October 2022	\$6250.00
November 2022	\$6250.00
December 2022	\$6250.00
January 2023	\$6250.00
February 2023	\$6250.00
March 2023	\$6250.00
April 2023	\$6250.00
May 2023	\$6250.00
June 2023	\$6250.00
Total	\$75,000.00

Is hereby amended to read as follows;

2. Section B.1.

B. BBCBC Agrees:

1. To pay for services at the following monthly rates:

July 2022	\$6250.00
August 2022	\$6250.00
September 2022	\$6250.00
October 2022	\$6250.00
November 2022	\$6250.00
December 2022	\$6250.00
January 2023	\$6250.00
February 2023	\$6250.00
March 2023	\$6250.00
April 2023	\$6250.00
May 2023	\$6250.00
June 2023	\$6250.00
Total	\$75,000.00

- 2) For Fiscal Year 2022-2023, approved expenditures will be reimbursed up to an amount of \$17,600.00. (July 1, 2022 to June 30, 2023)

A separate cost reimbursement invoice must be submitted no later than July 5, 2023 invoice submission on the template provided.

a. Cost Reimbursement invoices must contain the following:

- (1) Back up documentation should be submitted in order of the items on the invoice submitted by the provider.
- (2) Each summarized item on the invoice should have a backup listing detail of the items summarized.
- (3) The backup documentation should be in order of the detailed listing.
- (4) The backup documentation should include:
 - Proof of payment (copy of check, voucher, banking transfer).
 - Copy of appropriately approved invoice/receipt supporting purchase.
 - If paid for by a credit card, copy of payment of the credit card statement.
 - If the transaction is an allocated item, the provider should provide the schedule supporting the basis for allocation.
- (5) If provider is requesting reimbursement of travel, provider must test to insure they are not reimbursing more than statutorily allowed.

This amendment shall be in effect upon execution.

All provisions in the contract and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the contract.

IN WITNESS WHEREOF, intending to be legally bound, the parties hereto have executed this Amendment as of the dates specified.

Gadsden County Sheriff's Office

Signed By:

NAME:

TITLE:

Date:

Katherine Pondexter
Katherine Pondexter
CFO
5/26/2023

NWF HEALTH NETWORK

Signed By:

NAME: Mike Watkins

TITLE: Chief Executive Officer

DATE:

**Business Agreement
Amendment #06**

As mutually agreed upon by both parties, this Amendment, entered into between BIG BEND COMMUNITY BASED CARE, INC., d/b/a/ NWF Health Network, hereinafter referred to as "NWFHN, and Gadsden County Sheriff's Office, herein after referred to as the "Contractor," amends this Business Agreement as follows:

1)

B. NWFHN Agrees:

1. To pay for services at the following monthly rates:

July 2022	\$6,250.00
August 2022	\$6,250.00
September 2022	\$6,250.00
October 2022	\$6,250.00
November 2022	\$6,250.00
December 2022	\$6,250.00
January 2023	\$6,250.00
February 2023	\$6,250.00
March 2023	\$6,250.00
April 2023	\$6,250.00
May 2023	\$6,250.00
June 2023	\$6,250.00
TOTAL	\$75,000.00

Is hereby amended to ready as follows:

B. NWFHN Agrees:

1. To pay for services not to exceed \$75,000.00 annually, at the following monthly rates:

July 2023	\$6,250.00
August 2023	\$6,250.00
September 2023	\$6,250.00
October 2023	\$6,250.00
November 2023	\$6,250.00
December 2023	\$6,250.00
January 2024	\$6,250.00
February 2024	\$6,250.00
March 2024	\$6,250.00
April 2024	\$6,250.00
May 2024	\$6,250.00
June 2024	\$6,250.00

TOTAL	\$75,000.00
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2)

C. BBCBC and the Contractor Mutually Agree:

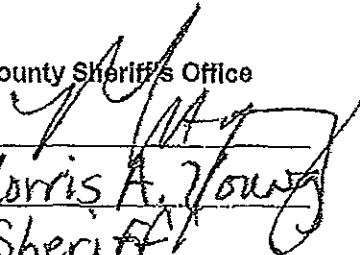
1. This Agreement shall be effective from July 1, 2022 to June 30, 2023.

Is hereby amended to ready as follows:

C. NWHFN and the Provider Mutually Agree:

1. This Agreement shall be effective from July 1, 2022 to June 30, 2024.

Gadsden County Sheriff's Office

Signed By: 

NAME: Morris A. Young

TITLE: Sheriff

DATE: 6/28/2023

NWF Health Network

Signed By: 

NAME: Mike Watkins

TITLE: Chief Executive Officer

DATE: 06-29-2023

**BIG BEND COMMUNITY BASED CARE, INC., d/b/a NWF HEALTH NETWORK
BUSINESS AGREEMENT #V0085**

THIS AGREEMENT is entered into and between **BIG BEND COMMUNITY BASED CARE, INC., d/b/a NWF HEALTH NETWORK**, hereinafter referred to as "NWFHN" and **GADSDEN COUNTY SHERIFF'S OFFICE**, hereinafter referred to as "VENDOR".

RECITALS

WHEREAS, NWFHN has entered into contracts with the Florida Department of Children and Families (hereinafter referred to as "DCF").

WHEREAS, NWFHN desires to retain Vendor/Vendor to provide services in connection with NWFHN's performance under the DCF Contract, a copy of the DCF Contract is available in hard copy by request, or at <https://www.nwfhealth.org>; and

WHEREAS, Vendor/Vendor is duly licensed, if applicable, and desires to perform the services described in this Contract in connection with NWFHN's performance under the DCF Contract.

NOW THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth:

THE PARTIES AGREE:

1. NWFHN and the Vendor agree to enter into a business agreement to fund **one (1) full-time** Outreach Coordinators dedicated to assisting individuals, who are involved with the criminal justice system or at risk of being involved who are not effectively connected with services and supports needed for their treatment and recovery within the community.
2. The primary goal of the Sheriff Outreach Program is to promote the reduction of substance use, abuse and dependence and improve the behavioral health of the citizens of the Northwest region of the state by making substance abuse and mental health prevention, treatment, recovery, and support services available through a community-based, comprehensive, trauma-informed, integrated, recovery oriented system of care.

A. THE VENDOR AGREES:

1. The Vendor agrees to employ **one (1) full-time** Outreach Coordinator dedicated to assisting individuals, who are involved with the criminal justice system or at risk of being involved who are not effectively connected with services and supports needed for their treatment and recovery within the community.
2. To maintain and submit a monthly **Outreach Log**, (see **Exhibit A**) for services provided for the duration of this agreement along with monthly invoice.

B. NWFHN AGREES:

1. To pay for services at rate(s) established through a NWFHN budget approval process for an amount not to exceed **\$24,391.25** for state fiscal year 2022-23, subject to the availability of funds. The Vendor will receive **five (5)** monthly payments in the amount of **\$4,878.25** each.

- 2. Position will not be funded for days the position is vacant. Funding will be withheld as determined by a Daily Pro Rated amount. (\$58,539.00 divided by 365 = \$160.38)
- 3. The cost of services paid under any other agreement or from any other source is not eligible for reimbursement under this Agreement.
- 4. To remit payment to Vendor for authorized services within thirty (30) calendar days of a properly completed and approved invoice that includes a copy of the Outreach Log for the period being invoiced.
- 5. Invoices to be submitted to the following email address businessinvoice@nwfhealth.org

C. NWFHN AND THE VENDOR/VENDOR MUTUALLY AGREE:

- 1. This Agreement shall be effective from February 1, 2023 and end on June 30, 2023.
- 2. Cancellation of this agreement by either party requires thirty days written notice to the other party.
- 3. NAME AND MAILING ADDRESS OF PAYEE:

Name: Gadsden County Sheriff's Office
 Address: 339 East Jefferson St.
 City: Quincy State: FL ZIP: 32351
 Phone: 850-627-9233

CONTACT PERSON

Name: Katherine Pondexter
 Address: 339 East Jefferson St.
 City: Quincy State: FL ZIP: 32351
 Phone: 850-933-6816
 Email: pondexterk@tds.net

I have read the above Agreement and understand each paragraph. **IN WITNESS THEREOF**, the Parties hereto have caused this Business Agreement to be executed by their undersigned officials as duly authorized.

GADSDEN COUNTY SHERIFF'S OFFICE

NWF HEALTH NETWORK

SIGNATURE: Katherine Pondexter
 PRINT NAME: Katherine Pondexter
 TITLE: 170
 DATE: 5/10/2023

SIGNATURE: _____
 PRINT NAME: MIKE WATKINS
 TITLE: EXECUTIVE DIRECTOR
 DATE: _____

**Business Agreement
Amendment #01**

As mutually agreed upon by both parties, this Amendment, entered into between BIG BEND COMMUNITY BASED CARE, INC., d/b/a/ NWF Health Network, hereinafter referred to as "NWFHN, and Gadsden County Sheriff's Office, herein after referred to as the "Contractor," amends this Business Agreement as follows:

1)

B. NWFHN Agrees:

- 1. To pay for services at rate(s) established through a NWFHN budget approval process for an amount not to exceed \$24,391.25 for state fiscal year 2022-23, subject to the availability of funds. The Vendor will receive five (5) monthly payments in the amount of \$4,878.25 each.

Is hereby amended to read as follows:

B. NWFHN Agrees:

- 1. To pay for services at rate(s) established through a NWFHN budget approval process for an amount not to exceed \$58,539.00 for state fiscal year 2023-24, subject to the availability of funds. The Vendor will receive twelve (12) monthly payments in the amount of \$4,878.25 each.

2)

C. NWFHN and the Contractor Mutually Agree:

- 1. This Agreement shall be effective from February 1, 2022 to June 30, 2023.

Is hereby amended to read as follows:

C. NWFHN and the Contractor Mutually Agree:

- 1. This Agreement shall be effective from February 1, 2022 to June 30, 2024.

Gadsden County Sheriff's Office

Signed By:

NAME:

TITLE:

DATE:

[Signature]
 Morris A. Young
 Sheriff
 6/28/2023

NWF Health Network

Signed By:

NAME: Mike Watkins

TITLE: Chief Executive Officer

DATE:

[Signature]
 06-29-2023

Gadsden County Sheriff (573008)

Vehicle	Lease Type	Cust Name	Transfer	Driver	VIN	Year	Make	Model	Series	License	Mult	License State	Stipends in Ser	Depd	Condition	Sale Price	RBV	Gross Gain / (Loss)	Fees / Ex	Credits	Sales Tax	Net Settlement Amt	Lease Ending Mil	Depreciated	Capitalized Amt	Price	Rbss	Sale Pl	Sale Date	Bill Stop Date	Sale Type															
22RG68	Equity Lease - Ft	Gadsden C	Gadsden County Sheri	JK653659	1FTYR3UM1JKB53659	2018	Ford	Transit-250	Base w/Du	TITLEONL	FL	50	0.00	0.00	0.00	9350.40	8390.86	-959.54	959.54	0.00	0.00	959.54	1000.00	-23988.50	31884.36	0.00	9350.40	2/27/2023	2/27/2023	Customer/Dirlected																
22RH8T	Equity Lease - Ft	Gadsden C	Gadsden County Sheri	JH339913	2C3CDXAG7JH339913	2018	Dodge	Charger	Police 4dr i	litleonly	FL	54	0.00	0.00	0.00	3166.10	2801.80	-364.30	364.30	0.00	0.00	364.30	69086.00	-19672.20	22079.00	0.00	3166.10	1/25/2023	1/25/2023	Customer/Dirlected																
22RH9B	Equity Lease - Ft	Gadsden C	Gadsden County Sheri	JH339914	2C3CDXAG9JH339914	2018	Dodge	Charger	Police 4dr i	TITLEONL	FL	53	0.00	0.00	0.00	3530.40	3166.10	-364.30	364.30	0.00	0.00	364.30	68559.00	-19307.90	22079.00	0.00	3530.40	1/25/2023	1/25/2023	Customer/Dirlected																
22WD4S	Equity Lease - Ft	Gadsden C	Gadsden County Sheri	KH568068	2C3CDXAT3KH568068	2019	Dodge	Charger	Police 4dr i	TITLEONL	FL	49	0.00	0.00	0.00	5660.10	5148.01	-512.09	512.09	0.00	0.00	512.09	97809.00	-20065.99	24819.00	0.00	5660.10	2/27/2023	2/27/2023	Customer/Dirlected																
22WD5W	Equity Lease - Ft	Gadsden C	Gadsden County Sheri	KH568067	2C3CDXAT1KH568067	2019	Dodge	Charger	Police 4dr i	TITLEONL	FL	49	0.00	0.00	0.00	5660.10	5148.01	-512.09	512.09	0.00	0.00	512.09	149190.00	-20065.99	24819.00	0.00	5660.10	2/27/2023	2/27/2023	Customer/Dirlected																
22WD67	Equity Lease - Ft	Gadsden C	Gadsden County Sheri	KH568069	2C3CDXAT5KH568069	2019	Dodge	Charger	Police 4dr i	litleonly	FL	49	0.00	0.00	0.00	5660.10	5148.01	-512.09	512.09	0.00	0.00	512.09	98185.00	-20065.99	24819.00	0.00	5660.10	2/27/2023	2/27/2023	Customer/Dirlected																
22WD6H	Equity Lease - Ft	Gadsden C	Gadsden County Sheri	KH568070	2C3CDXAT1KH568070	2019	Dodge	Charger	Police 4dr i	TITLEONL	FL	49	0.00	0.00	0.00	5660.10	5148.01	-512.09	512.09	0.00	0.00	512.09	92621.00	-20065.99	24819.00	0.00	5660.10	2/27/2023	2/27/2023	Customer/Dirlected																
22WD6V	Equity Lease - Ft	Gadsden C	Gadsden County Sheri	KH568071	2C3CDXAT3KH568071	2019	Dodge	Charger	Police 4dr i	TITLEONL	FL	49	0.00	0.00	0.00	5660.10	5148.01	-512.09	512.09	0.00	0.00	512.09	97328.00	-20065.99	24819.00	0.00	5660.10	2/27/2023	2/27/2023	Customer/Dirlected																
239PW6	Equity Lease - Ft	Gadsden C	Gadsden County Sheri	LR255441	1GNLCLDEC1LR255441	2020	Chevrolet	Taiboe	Police Vehi	TITLEONL	FL	36	0.00	0.00	0.00	42447.00	13782.91	-28664.09	28664.09	0.00	0.00	28664.09	35132.00	-21037.98	33351.89	0.00	42447.00	4/18/2023	4/18/2023	Total Loss																
23SHJW	Equity Lease - Ft	Gadsden C	Gadsden County Sheri	MZ245323	1GTU9BED8MZ245323	2021	GMC	Sierra 1500	SLE 4x4 Ci	TITLEONL	FL	10	350.00	0.00	0.00	43000.00	33556.10	-9419.84	9419.84	-25.94	0.00	9419.84	393.00	-5175.40	38336.50	0.00	43000.00	11/2/2022	9/25/2022	Wholesale																
23SLJW	Equity Lease - Ft	Gadsden C	Gadsden County Sheri	MZ245282	1GTU9BED9MZ245282	2021	GMC	Sierra 1500	SLE 4x4 Ci	TITLEONL	FL	11	350.00	0.00	0.00	43000.00	32806.04	-10171.23	10171.23	-27.27	0.00	10171.23	408.00	-5652.46	380663.50	0.00	43000.00	11/2/2022	10/25/2022	Wholesale																
23STZF	Equity Lease - Ft	Gadsden C	Gadsden County Sheri	pool	1GTU9BED7MZ239688	2021	GMC	Sierra 1500	SLE 4x4 Ci	CVD1885	FL	12	0.00	0.00	40000.00	32017.77	-7981.20	7981.20	-48.97	0.00	7981.20	7409.00	-6113.28	37736.05	0.00	40000.00	2/7/2023	11/21/2022	Wholesale																	
																							60484.95	Enterprise			1,750.00	Enterprise			4,000.00	TRBA			65,234.95											

TOTAL VEHICLES SALES